

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
8/5/2024

Chairmen Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 pm on 8/5/24 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: ALAN KOHTA, TROY VANEK, KIRK WHITE, MARK DEGAN, JASON COY & TRACY KOHTA.

Alan made a motion to approve 7/15/2024 meeting minutes with the correction of the extra “the” in the sentence: Needs to take down and the spelling of ballot. Kirk 2nd. All in Favor.

Warrants #6527-6534 were paid in the amount of \$24,293.25.

July Monthly Online Payments: IRS \$1,401.31 OH Treasurer \$225.90 OPERS \$3,254.31 Zito \$91.39 Windstream \$173.78 Illuminating Co. \$624.95 Aqua \$24.28

July Monthly EFT Payroll: \$1,992.22, \$3,909.85, \$2,062.29

July Monthly Receipts: \$21,151.54

OPEN BUSINESS

1. Northeast Fire District

I. DISCUSSION:

- a) Mark Degan (Road Dept., Zoning & Cemetery) – Mark got the ditching done, catch basin and pipe in on Evergreen. There is a road closure Thursday, on Benetka Rd., south of Sheffield Rd. for culvert replacement. Mark said Simak has 304 limestone that doesn’t meet state specs and is a little cheaper. He is going to get a couple loads for Benetka Rd. Mark’s almost done with roadside mowing and then will head to East Maple to do some ditching and then Hines Rd. Zoning – issue with a sign on Rt. 193 and he will be talking to the resident. Discussed pipe needed for Baldwin Rd. Troy made a motion to rescind #35 resolution due to incorrect pipe size & amount. **Troy made a motion to change the pipe for Baldwin Rd. to 42” and appropriate \$5,000 for pipe and stone. Alan 2nd. All in Favor. Resolution #46**
- b) Jason Coy (NEJFD Chief) – To date the district has ran 458 calls. Jason said the district has had a little turmoil and this was the first weekend where there was only one person working for two shifts. Luckily, there was not a call. People are not wanting to work. We would have had to call mutual like Pierpont and Kingsville do. The district is receiving a lot more calls at night. He has a meeting with the staff on Tuesday to discuss issues the district is having. Jason provided information concerning equipment that needs fixed and the events at Pine Lake and Black Rock that he will discussed with the district board on Thursday. Jason is meeting with EMA to work out reporting since Kingsville is part of the district until January.
- c) Kirk White (Trustee) – Kirk will put out a digital flyer for the road closure. Roads are looking pretty good. He said on Benetka Rd. north of Sheffield, the black top is popping up. Alan added there is also a drop off from the road to the berm. Mark will use the maintainer and feather it in.
- d) Alan Kohta (Trustee) – Alan said Dewey Rd. has gravel in the ditch that needs pulled out with backhoe. Roads & cemetery are looking good. He received a call from James Hardwood asking about cutting trees out of the cemetery. Alan first thought he meant in the cemetery but realized he was talking about in the wooded area. Mark brought up there may be black walnut trees that are worth some money. Alan stated this may be a good way to pay for plotting off the new area in the back for use. He feels we need to send the bulk of the fire funds to the district at this time. Keeping a small portion back for bills that may come in. Alan passed out the contract that Monroe Association is using with the district. He said that we could charge \$2,000 for a rental fee which would include electric, propane, insurance, and lawncare. **Alan made a motion to transfer \$290,000 of the levy money to the Northeast Fire District as agreed upon in the contract. Kirk 2nd. All in Favor. Resolution #47**

- e) Troy Vanek (Trustee) – Troy drove a couple roads. He stopped into firehall and asked Mark to continue filling in around the fire hall with gravel to keep the water away from the block.
- f) Tracy Kohta (Fiscal Officer) – Tracy passed checks and purchase orders to sign.

g) ADJOURNMENT

Alan made a motion to adjourn the meeting at 7:46 p.m. Kirk 2nd. All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek