

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
8/19/2024

Chairmen Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 pm on 8/19/24 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: ALAN KOHTA, TROY VANEK, KIRK WHITE, MARK DEGAN & TRACY KOHTA.

Alan made a motion to approve 8/4/2024 meeting minutes. Kirk 2nd. All in Favor.

Warrants #6535-6540 were paid in the amount of \$238,445.61.

OPEN BUSINESS

1. Northeast Fire District

I. DISCUSSION:

- a) Kirk White (Trustee) – Kirk helped Mark put up 5 no parking signs on the east side of the road across from Brant’s Apple Orchard. A resident asked about where to stop concrete for an apron on Benetka Rd. He is also concerned about a Forest Ridge resident is digging a big hole and dirt is washing mud onto his property. Mark will check it out. A Hines Road resident called about the ditch backing up. She asked if the county was going to continue ditching and about getting speed limit signs put up. Kirk stated campers coming from Pine Lake that were getting onto Rt. 11 were opening their gray tanks and dumping their sewer going down the road. Alan will talk to Fisher’s about the situations and said the gravel needs pulled in by Pine Lake when Mark has time.
- b) Mark Deagn (Road, Cemetery & Zoning) – Mark got the culvert in on Benekta Rd. and is working on roadside mowing. He asked Kingsville to help on East Maple where a tractor went in the ditch. They used their excavator for \$270. Mark needs to finish mowing on Hines. Zoning – he is playing phone tag with the resident on Rt. 193 and has a permit for a barn on Baldwin Rd. There was a burial for the Fink family.
- c) Alan Kohta (Trustee) – Alan said on Benetka Rd. there are some branches that are hanging low that need cut. Fink Rd. has a pothole that is getting big and East Maple is getting rough by culvert. On Rt. 193, there is a big sign that looks like they are running a business – Mark will contact them. Alan said we only appropriated \$235,000 at the beginning of the year that is left in the fire funds and would like to amend the resolution. **Alan made a motion to amend Resolution #47 to pay the Northeast Joint Fire District \$235,000 that was appropriated instead of \$290,000. Troy 2nd. All in Favor. Resolution #48** Alan said the district approved the contract for \$2,000 to rent the fire hall, insurance, heating, electric and lawncare.
- d) Troy Vanek (Trustee) – Troy has been checking things at the firehall. He asked about if the fire district is being paid for coverage at Pine Lake and Black Rock. Alan said they are being charge \$150/hour each squad that is there. The district will be discussing it at their meeting.
- e) Tracy Kohta (Fiscal Officer) – Tracy passed the Official Certificate of Estimated Resources from the Budget Commission. **Troy made a motion to accept the amounts and rates as determined by the budget commission and authoring the necessary tax levies and certifying them to the county auditor. Alan 2nd. Kirk – Yes, Troy – Yes, Alan – Yes. All in Favor. Resolutions #49**
Alan made a motion to pay \$105 to the Covered Bridge Festival for the portable restroom at Benetka Bridge. Kirk 2nd All in Favor. Resolution #50. Tracy passed checks and purchase orders to sign.

f) ADJOURNMENT

Troy made a motion to adjourn the meeting at 7:29 p.m. Alan 2nd. All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek