

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
7/15/2024

Chairmen Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** pm on **7/15/24** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: ALAN KOHTA, TROY VANEK, KIRK WHITE, MARK DEGAN & TRACY KOHTA.

Alan made a motion to approve 7/1/2024 meeting minutes. Kirk 2nd. All in Favor.

Warrants #6523-6526 were paid in the amount of \$1,875.53.

OPEN BUSINESS

1. Northeast Fire District

I. DISCUSSION:

- a) Mark Degan (Road Dept., Zoning & Cemetery) – Mark has been working on Dewey Rd. cold patching the washout, grading where the 4-wheelers tore up road and fixing the maintainer. He wants to order 60' of 30" pipe for Benetka Rd. **Alan made a motion to purchase 30" pipe and stone for Benetka Rd. south of Sheffield out of 2231-330-599-0000 Other Expense for \$2,500. Troy 2nd. All in Favor. Resolution #44** Mark mentioned to look at Source Well for state purchasing for track hoe and mowers. Alan said there are a couple spots on Dewey Rd. that need work. Mark said he was trying to use the shovel today to get the gravel out of the ditch. Needs to take the back hoe down to pull it back in. Alan and Troy said they could run Mark when he's moving equipment.
- b) Kirk White (Trustee) – Kirk received a call that 4-wheelers were tearing up Benetka, Maple and Forest Ridge. Resident took pictures and called the sheriff with the address. Kirk thanked Mark for fixed areas that were tore up. Kirk mentioned looking into hiring a high school student to work 2-3 days a week next summer to help Mark out. Kirk will get a plan together for next year.
- c) Alan Kohta (Trustee) – Alan said the district had 60 calls last month and 402 calls for year. The district needed new batteries for the squad & lift system and speakers for the siren for unit #369. Alan contacted Ken for a name of an electrician to separate the electric at the fire hall. He suggested putting in a meter and record shop electric use - it would be a lot cheaper. Alan talked to the district board. The board pays Monroe's Association for the rental of the hall which includes heat, lights & maintenance. The board was interested in doing the same with renting Sheffield's fire hall. Alan brought figures of what is still being paid by our township based on the last three years numbers. We can review annually and make the adjustments to agreement. Alan will work on getting a copy of Monroe's contract. Kingsville was at the meeting and does not want the district to put leans on their accounts. Kingsville never gave the district a chance to work. They want to work out an agreement for the rest of the year. They said the voters didn't want the district. Ron Licata said the vote was 52% to 48% so a lot of residents wanted the district. One of the Kingsville trustees said he didn't push for the levy because it wasn't the township's levy. Kingsville is talking about putting a levy on the ballot that is greater than what the district levy would have cost the voters. The district is having a CPR class July 25th and stroke and cardiac class. Kirk will post the classes to the Sheffield page. Tracy asked about turning over the fire funds to the district. Alan said we will have another meeting before the district does. Troy asked if the fire hall is still being rented out. Alan believes that members of the fire dept. are able to use the hall. Roads are looking good. Mark will work on East Maple.
- d) Troy Vanek (Trustee) – Troy said that Jake Klausen priced the block repair around the hall for replacing one course of blocks and had to replace two course of blocks. He wasn't able to tell until it was dug out. **Alan made a motion to pay Jake Klausen an additional \$1,000 for repair to the big hall out of 2901-220-323-2000 Repair & Maintenance. Kirk 2nd. All in favor. Resolution #45**

e) Tracy Kohta (Fiscal Officer) – Tracy said the state is requiring a fraud training for all employees, trustees, fiscal officers, zoning and zoning board of appeals by the end of September. We need to record and keep copies of each individual’s certificates. The video is only 8 minutes long.

f) ADJOURNMENT

Alan made a motion to adjourn the meeting at 8:04 p.m. Kirk 2nd. All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek