

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
7/1/2024

Chairmen Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 pm on 7/1/24 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: ALAN KOHTA, TROY VANEK, KIRK WHITE, MARK DEGAN, MIKE KELLY & TRACY KOHTA.

Alan made a motion to approve 6/17/2024 meeting minutes. Kirk 2nd. All in Favor.

Warrants #6517-6522 were paid in the amount of \$28,358.00.

June Monthly Online Payments: IRS \$1,303.97 OH Treasurer \$213.70 OPERS \$2,409.63
Zito \$91.39 Windstream \$229.48 Illuminating Co. \$738.24 Aqua \$14.80

June Monthly EFT Payroll: \$2,062.29, \$3,909.85, \$1,852.08
June Monthly Receipts: \$26,551.87

OPEN BUSINESS

1. Northeast Fire District

I. DISCUSSION:

- a) Mike Kelly (Zoning Board & Resident) – Mike Kelly wanted to bring to the board’s attention a neighbor dispute on Sheffield Rd. The dispute is over the property line and the natural waterway being blocked and backing up on the other neighbor’s property. Residents need to call the sheriff if people are trespassing on their property. County has been called to look at situation. The zoning inspector has to follow zoning text as written, according to the prosecutor. Zoning board is continuing to move forward and asked if the trustees will support the new zoning text. Alan said he will support the zoning board and inspector. Mike looked through the zoning text as he was questioning if a drive needs to be 10 foot from property line. He did not find anything pertaining to driveways by property lines.
- b) Mark Degan (Road Dept., Zoning & Cemetery) – Mark was still cleaning up from the storm the week before & pulling signs from Maple Rd. The road dept. lost a lot of traffic cones from people taking them. Mark has been pulling in the berms with the maintainer. The county will pave Maple Rd. bridge approach by Pine Lake once the stone is all packed down. The storm has put Mark 2 weeks behind on roadside mowing and ditching. The trustees approved the 42” pipe for Baldwin Rd. which the county agreed is needed. Mark will check out a porch being built without a permit on Rt. 193.
- c) Kirk White (Trustee) – Kirk spoke with Cheryl from the commissioner’s office concerning the airport zoning board vacancy. The member does not have to be a trustee. Kirk will look for a township resident to fill the seat. Kirk applauded Mark for the great job he did during the storm. He received a few calls from storm: ditches overflowing on Hines and Pebbles. Kirk used social media to inform residents about road closures during storm.
- d) Alan Kohta (Trustee) – Alan found washouts on a couple roads – Benetka Hill and Maple by Pine Lake. East Maple is pretty rough. Alan called Jamie Nellis about equipment still needing turned in to the district. He stated he is going to fill out an application to join the district volunteers. Troy asked why are we getting rid of the volunteers. Alan said since Sheffield has joined the district, we don’t have a volunteer dept. anymore. We are part of the Northeast Fire District. The district is taking applications for new employees and volunteers to join. Alan had not heard back from Bruce Turner. Troy gave Alan a box of equipment that Bruce dropped off to Troy. A helmet or turnout gear was not returned and Troy said he does not have it. Troy stated he feels that Alan has a personal vendetta against Bruce and he needs to be very careful with where you’re going and what you are doing. Alan explained that Jason asked for the equipment back, sent out an email and Bruce responded that he was not returning that he was still assist fire chief until the dept. had was disbanded. Alan felt like Bruce was playing games and wanted it recorded so it would be on the record. Mike Kelly said there’s two sides to every story and Bruce should have been man enough to show up and talk about it.

Alan said he mentioned about a year ago, the county had looked at Benetka Rd. by his house and found an 18” to 24” pipe had been installed and 30” pipe is needed. The township would be responsible for the larger pipe. On the road tour, Ken told him we may be able to add on to the side of the pipe. Mark will have to get with the county to see what is needed again. Mark stated he is a one-man crew and it takes time to get places. His kids run him to get to equipment. Troy said to have John run him around and help him since he thinks he is behind.

- e) Troy Vanek (Trustee) – Troy drove a bunch of roads. Jake Klasen has been working on digging around the fire hall. Jake asked Ken to use the track hoe. Troy asked if the district has been filling the shifts. Alan said they have been and will have a meeting next Thursday. Troy asked what is going on with Kingsville. They are still waiting on the prosecutor. Ron Licata went to their meeting to tell them we still want to work with them. Benefits of the district is that you are not fighting over the same personnel and there would be 24 hours coverage. The district feels like Kingsville broke the contract and may file a lawsuit.
- f) Tracy Kohta (Fiscal Officer) – Tracy presented the proposed 2025 Budget and explained what revenue and expenses that would be included. **Alan made a motion to submit the 2025 Financial Worksheet Budget to the County Auditor Dave Thomas. Kirk 2nd. All in Favor. Resolution #43** Tracy passed purchase orders and checks to sign.

g) ADJOURNMENT

Alan made a motion to adjourn the meeting at 8:03 p.m. Kirk 2nd. All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek