

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

5/20/2024

Chairmen Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** pm on **5/20/24** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: TROY VANEK, ALAN KOHTA, KIRK WHITE, MARK DEGAN & TRACY KOHTA.

Alan made a motion to approve 5/6/2024 meeting minutes. Kirk 2nd. All in Favor.

Warrants #6490-6498 were paid in the amount of \$8,340.61.

OPEN BUSINESS

1. Northeast Fire District

I. DISCUSSION:

- a) Mark Degan (Road Dept., Zoning & Cemetery) – Mark completed the footers at the cemetery and has to finishing leveling around footers. He needs Zoning Permit placards ordered. Amir sent a quote for Benetka Rd. by the covered bridge for \$59,498.99. We also asked for a quote from Martuccio. Mark said there are 120 loads or 2,400 tons of asphalt grindings. He will receive a recommendation from Southeast Equipment for what grinder is needed.
- b) Kirk White (Trustee) – Kirk asked Pastor Bradley Brobst to give the invocation and benediction for Memorial Day. He checked the cemetery and it looked a little rough. Kirk will contact MC Professional to make sure they mow for Memorial Day.
- c) Alan Kohta (Trustee) – Alan received a call about a large rock in the middle of Maple Road that needs removed. He drove roads and they look pretty good. The Neal Post, boy scouts, Edgewood Band trumpeters and guest speaker Ben Reed are set for Memorial Day. Alan is preparing the OPWC grant pre-application to drop off to the county for Maple Rd. phase II. The township's portion for phase I will be around \$200,000 and phase II will be over \$260,000. The next fire district meeting is not until June 13th. He spoke to Jason Coy about the fire district. Jason wants to attend Kingsville Township's next meeting. Trustees discussed Jason going to the meeting and will recommend that he does not go. The district is still trying to work with Kingsville.
- d) Troy Vanek (Trustee) – Troy spoke with Kenny Kister about the salt spreader. He sold the good one and will look to see what else he has. Troy spoke to someone about looking at the back wall. He will try to look at a wall on a rainy day and meet Troy. The trustees discussed that the roads are starting to get dusty and need to be prepared this summer. **Alan made a motion to approve 2 applications of brine by Petro Chem to the township dirt roads. Troy 2nd. All in Favor. Resolution #33**
- e) Tracy Kohta (Fiscal Officer) – Tracy passed purchase orders and checks to sign. Tracy applied and received the NOPEC Community Grant for \$250 for the Covered Bridge Festival at the Benetka Road Bridge.

Alan made a motion to go into Executive Session for employee review.

Kirk – yes Troy – yes Alan – yes

Alan made a motion to return from Executive session.

Kirk – yes Troy – yes Alan – yes

Trustees discussed personnel reviews/raise for the roadman Mark.

Alan made a motion to give Mark a \$1.00 raise starting with the next pay. Kirk 2nd. All in Favor. Resolution #34

f) ADJOURNMENT

Troy made a motion to adjourn the meeting at 7:47 p.m. Alan 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek