

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**4/15/2024**

**Chairmen Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00 pm** on **4/15/24** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: TROY VANEK, ALAN KOHTA, KIRK WHITE, MARK DEGAN, RON LICATA & TRACY KOHTA.

Alan made a motion to approve 4/1/2024 meeting minutes. Kirk 2<sup>nd</sup>. All in Favor.

Warrants #6469-6480 were paid in the amount of \$104,831.26.

### **OPEN BUSINESS**

- 1. Northeast Fire District**
- 2. Clean Up Day May 4th**

### **I. DISCUSSION:**

- a) Trustees opened the cemetery mowing bids from Jason Coy for \$1,900 for 6 months for \$11,400 and \$60 per month for Benetka Rd. Bridge mowing. Canter's Lawn Care submitted the bid of \$2,000 per month.
- b) Ron Licata (Resident & NE Fire District Board) – Ron is optimistic that the district can be worked out with the 3 townships. He believes that the district has all the pieces in place to make this work. Alan said the township should continue to work with Monroe & Kingsville and not let the Kingsville out of the district. Kingsville has a legal obligation to continue with the district and the NE District Board passed a motion to not let Kingsville out of the contract. The district wants the residents to see the district will work if we work together. Alan thanked Ron for participating on the board. **Alan made a motion to that Kingsville cannot leave the district. Troy 2<sup>nd</sup>. All in Favor. Resolution #29**
- c) Mark Degan (Road Dept., Zoning & Cemetery) – Mark cut & hauled small trees out of the cemetery and is continuing to grade township roads. Mark will get topsoil from Brockway for the cemetery. He will also start on the foundations. Zoning – a letter needs to be sent to a resident on Hines for a garage permit.
- d) Kirk White (Trustee) – Kirk will work on a digital flyer for clean-up day.
- e) Alan Kohta (Trustee) – Alan received prices for the steps on the squad for \$950-\$1,500 depending on the material. There are a few roads with potholes – Pebbles and Pine Ridge. There was a couch & chair found with a phone. Alan thanked Mark for picking it up. The Airport Zoning Board of Appeals would like a trustee to join the board. Trustees will let the board appoint a new member. **Alan made a motion to accept the stone bids from Larson Trucking and Simak Trucking. Kirk 2<sup>nd</sup>. All in Favor. Resolution #30**  
**Alan made a motion to except Canter's Lawn Care bid for \$2,000 per month to mow the Gageville Cemetery. Kirk 2<sup>nd</sup>. All in Favor. Resolution #31** Kirk will ask Canter's for a price to mow the Benetka Bridge every other week.
- f) Troy Vanek (Trustee) – Troy went with Mark to Maple Rd. to look at the yard that a resident called about. The resident yelled at Troy and Mark. They pushed back the sod and Mark ran the maintainer.
- g) Tracy Kohta (Fiscal Officer) – Tracy passed purchase orders and checks to sign.

### **h) ADJOURNMENT**

Alan made a motion to adjourn the meeting at 7:47 p.m. Troy 2<sup>nd</sup>, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

**X**

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Minutes approved by: Troy Vanek