

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

11/18/2013

I. Call to order

CHAIRMAN Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **11/18/2013** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, DALE SACKETT, ELLEN WEIR, WANDA & ROY CUSANO, TROY VANEK, NATALIE SHAUBERGER, KEN KISTER, BARB AND DAVE KRAY, TATIANA DEGAN, MARK DEGAN, DENNIS LEMPONEN, KARLA GADLEY AND DAWN DIETZ.

The minutes were approved by the trustees.

Warrants 3924 to 3933 in the amount of \$996.18 were paid.
Receipts in the amount of \$9328.08 were deposited.
EFT payroll amounts for \$1375.80 were paid

II. OPEN BUSINESS

1. Waterline tap in fee.

III OPEN ISSUES

- a) Dennis (fire dept) nothing
- b) Troy (resident) nothing
- c) Mrs. Cusano (resident) nothing
- d) Mr. Cusano (resident) asked about the vacant house. Kenny to send letter to owner.
- e) Mrs. Degan (resident) nothing
- f) Mrs. Shauberger (resident) nothing.
- g) Ellen Weir (resident) nothing
- h) Mark Degan (road dept) stated Warren Fire Dept replaced fire extinguishers. Mark said at GCR our account is closed. Dawn to check into account. Mark stated there was someone interested in Mack Truck.
- i) Karla Gadley (resident) inquired about the truck bid.
- j) Barb (fire dept) asked about status on buying a new squad. Kenny and Alan stated nothing this year need to look at numbers.
- k) Dave (fire dept) stated tires are in and on Unit 371. Warren Fire to replace (3) extinguishers. Plymouth Fire Dept donated equipment. The radio is installed in unit 379. Ashtabula Township will no longer dispatch after Dec. 31, 2013. Dave spoke with Saybrook Twp. to dispatch, cost is \$8000.00 first year, \$8500.00 2nd yr. and \$9000.00 3rd. yr. Dave stated our newest fire truck has rust on it, comes with a 20yr warrant –they will repaint entire fire truck. Dave said there is a renter that had an electrical fire; the owner wants Dave to evict the renters. Dave inquired from the trustees is this his jurisdiction, trustees agreed it is not.

- l) Alan (trustee) stated spoke with Apple Heating about generator, they needed to order a part. Alan spoke with Compass about the water system, getting a quote for repairs. Alan stated had another zoning meeting, the next meeting is Dec 10, @ 7pm. Discussion on 2 zoning meetings next year. He said Natalie has been doing a great job getting information together. Alan said there is a procedure to follow for updating our zoning. Alan said Dave Glotzbecker's term is up at the end of the year and we need to look into replacing him. **Alan made a motion to purchase (3) ABC fire extinguishers for the fire dept., Ken 2nd, all in favor. Resolution # 64**
- m) Dale (trustee) nothing
- n) Ken (chairman) stated received a fax on 1982 Mack Truck for \$5050.00 from JMPCO Inc. **RESOLUTION # 65 TO accept bid for 1982 MACK TRUCK FOR \$5050.00 from JMPCO Inc. Alan made a motion, Dale 2nd. All in favor.** No other bids received. Kenny called left message for Neroy Carter, out of the country. Dawn gave quote from Orion Equipment for the shoe assembly, discussion on best assembly for the plow. Mrs. Gadley asked about the trustees forming a committee on the best assembly system for the plow.
- o) Dawn (fiscal officer) gave checks and correspondence to trustees. Read correspondence from Auditor regarding Linda's phone bill, trustees and fiscal officer agree to pay and break it up equally over the term of officer's. Dawn stated contacted Medicount regarding returned check; they will take care of it. Dawn gave new P.O. Box for all bills and correspondence for everyone to start giving out. The new P.O. Box is 38, Kingsville, Oh 44048. Our D& B number is 010454147 and they are deleted Lorain's address off of our site. Gave drafted policy manuals to trustees and fire chief. Dawn to email employee policy draft to Troy Vanek.

III. **ADJOURNMENT**

Alan made motion to adjourn the meeting, Dale 2nd all in favor, 8:00 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister

