

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

09/02/2014

CHAIRMAN Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **09/02/2014** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, BRUCE TURNER, ROB, GREG, MIKE KELLY, MARK DEGAN, CLAUDE KOBERNIK, DALE & HOLLY HAYES, BARB AND DAVE KRAY, NATALIE SHAUBERGER, ROY & WANDA CUSANO

Alan stated our meetings are audio recorded.

Alan made a motion to accept minutes as with corrections. Troy 2nd, Kenny abstained – absent

Warrants 4127-4138 in the amount of \$7337.68 were paid.
Receipts in the amount of \$372.39 were deposited.
EFT payroll amounts for \$4301.31 were paid

I. OPEN BUSINESS

1. **Waterline tap in fee.**
2. **Volunteer Fire Dept. Pay**
3. **Fire Dept. Garage Door approx. \$14,000 – 1/2 paid by association.**

III OPEN ISSUES

- a) Mrs. Hayes (resident) nothing
- b) Mr. Hayes (resident) nothing
- c) Mike Kelly (zoning) stated open permits are taken care of. He requested carbon copies made for the zoning variance permit. He pulled the permit that was issued prior, regarding the house on his road, building inspector from the county is stopping by. The house on Sheffield Monroe Rd., he has stopped twice and no one was there.
- d) Mrs. Shauburger (zoning) next zoning meeting is Sept 16; @ 7pm. Natalie emailed the recent zoning text to Alan. Natalie asked could we look into doing something for Halloween she has been approached by various people.
- e) Mr. Cusano (resident) nothing
- f) Mrs. Cusano (resident) nothing
- g) Claude (fire dept.) stated he has been looking at squads. He also asked can we have a professional computer company look into our computer issues and can we get the cable company for our internet service. **Troy made a motion for a max of (3) EMTS to go the symposium for \$50.00 each, Alan 2nd all in favor Resolution #71.**
- h) Rob (fire dept.) stated there is a faucet leak in the men's room.
- i) Greg (fire dept.) nothing
- j) Bruce (fire dept.) stated emergency signs are in.
- k) Dave (Fire Chief) stated leak on Unit 361 under warranty and repaired. Dave gave copies of the job description for the fire dept. Alan suggested a work session for the fire dept. manual, next meeting is set for Sept 8th at 6:30 pm. Dave discussed wanted an additional garage door for the fire dept.
- l) Barb (fire dept.) gave a quote for updating the ambulance cot battery. **Alan made a motion to purchase (2) batteries and (1) charger and mounting bracket for the Stryker ambulance cot for \$919.50 and shipping, Troy 2nd all in favor Resolution # 72**

- m) Mark (road dept.) Stated some flooding last week. Changed crossover pipe on Benetka Rd. Mark said a burial coming up, possibly Saturday. Mark said Concord will be giving us a quote for a new Mack Truck. Mark started ditching and birthing on Maple Rd. Mark said Carl Tussle brine truck was down. Alan mentioned cutting the back lot at the cemetery. Mark also said he is getting quotes on removing trees that are bad. Residents in Forest Ridge parking on road again, will need to address in the winter.
- n) Troy (trustee) stated complaint on a headstone. Trash was full at cemetery. Troy also said that Sarah Tomsic would like to sell back plots at the cemetery.
- o) Alan (chairman) stated he drove the roads, Maple Rd. between Lilly and Griggs Rd was a little wash boarded.
- p) Dawn (fiscal officer) gave trustees checks and correspondence. Kenny was absent, she read his text for the meeting (see below). Gave bond to Mr. Kelly. Gave (1) resume for zoning job position that advertised. **Alan made a motion to hire Mike Kelly for zoning inspector, Troy 2nd all in favor. Resolution #73.** Dawn gave Mr. Kelly new hire forms. Dawn stated Haines has footers to be done. Mark would like a form to be sent and signed by the funeral homes to verify location information. Dawn agrees. Dawn also discussed if we have a person buried in wrong row and the grave is not purchased can she contact the resident and issue a new deed. Trustees agreed if the resident is ok with it. Gave trustees EMT letter for signature. Alan questioned a bill from Warren Fire for jacket patches. Alan to call Warren Fire Dept.

Troy made a motion for Barb Kray to be appointed for the Zoning Board of Appeals, Alan 2nd. All in favor Resolution # 74

Troy made a motion to go into executive session @ 8:00pm to discuss a zoning issue, Alan 2nd. All in favor Resolution # 75

Troy made a motion to go into regular session @ 8:17pm regarding a permit and fees charged. Alan 2nd. All in favor Resolution #76.

There was a discussion on installing a fire dept. garage door. Trustees would like to table the discussion until Kenny is here and would also like (3) quotes.

Kenny's text for meeting was; he spoke to county regarding Rt. 193 & Plymouth Ridge, everything checked out ok and there is nothing new for them to do at this time. All signs and mowing are good, they can't put up a flashing light that would be up to the State – when an accident happens they all investigate.

II. ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2nd all in favor, 8:53pm
Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta