

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

08/19/2013

I. Call to order

CHAIRMAN Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **08/19/2013** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: DALE SACKETT, KEN KISTER, ALAN KOHTA, NATALIE SHAUBERGER, ELLEN & GARY WEIR, MARY DOWNS, ANN MARIE KICKEL, TITIANA DEGAN, ROBIN PARSONS AND DAWN DIETZ.

The minutes were approved by the trustees with following corrections; adding ditching project, for EMT class, 3 firefighters graduated and personnel issues with Dale Sackett.

Warrants 3834-3844 in the amount of \$2643.02 paid.
Receipts in the amount of \$ 9602.85 were deposited.
EFT payroll amounts for \$ 1238.55 were paid
Illuminating co ECS for \$511.66
Waste Mge ECS for 88.65

II. OPEN BUSINESS

- 1. Waterline tap in fee.**
- 2. Trustees to decide if they will continue over all depts.**
- 3. Trunk or treat and or traditional Halloween.**

II OPEN ISSUES

- a) Tatiana Degan (resident) nothing.
- b) Ann Marie Kickle (resident) nothing.
- c) Mrs. Mary Downs (resident) states Richard has been moving stakes. She had a survey done and he also did. Stakes are gone. Kenny stated nothing the trustees can do. Alan said if survey pins were moved there can be legal action, trustees recommended filing a sheriff report.
- d) Mrs. Weir (resident) stated in our minute's state Mr. Weir is a resident and he is not. Sheffield township sign area looks nice.
- e) Mr. Weir (non-resident) nothing
- f) Natalie Shauberger (resident) nothing.
- g) Alan (trustee) stated plumber coming in Aug 21st for water system. The next zoning meeting is Sept 4, @ 7pm. Received a thank-you from residents on Hines Rd. for brine on roads for dust control. Alan said he would like to see some things being done since Mark hasn't attended a number of meetings, he would like a report of what he is doing and time frame of jobs that are done. He would like hours owed between townships. Alan said we also need to see the truck maintenance sheet as to what maintenance he is doing. Alan said he has heard good comments regarding the roads.
- h) Dale (trustee) spoke with Mr. Maurer - he wasn't aware the weed whacking was not being done. Mr. Maurer agreed to put rear shoots on mowers. Mr.

Maurer complained about graves sinking and his mowers are getting stuck. Dale suggested if Mark will call him he will help him fix these areas. Dale also suggested getting out the natural growth trees. Dale spoke with Randolph Tree service, boom truck down – he will call when fixed. Dale stated cemetery building also needs trim painted and road side mowing needs done. Dale received letter regarding Asht. Co. Covered Bridge port a potty for Benetka Rd. **ALAN MADE A MOTION TO PAY \$80.00 FOR COVERERD BRIDGE FESTIVAL PORT A POTTY, DALE 2ND ALL IN FAVOR. RESOLUTION #52**

- i) Ken (chairman) gave agreement from Phil Holden regarding fire dept radio tower usage. Kenny put up the closed sign up at the recycle dumpster along with a smile you are on a camera sign above it. The ac/heating unit that Kenny donated was installed last week. Kenny asked about the maintenance on the generator. Claude suggested Ogram Heating & Cooling in Andover – he is Generac certified. Kenny spoke with prosecutor, the blocks at the bridge she said we can give, but Mr. Stanton needs to unload and place himself. She suggested we contact our insurance company also. Trustees agree to give blocks but not unload and place. Dale said prosecutor said we also need to give any additional blocks away also. The prosecutor said regarding Mr. Pintar and the fence – he needs to go to the zoning inspector 1st if Dean ok's it then fine, if not then he goes to zoning board of appeals. He must follow due process. Kenny also said the prosecutor brought up about all (3) trustees over the depts.; she said it was not good policy and should not be done. Dale said he spoke with her and she said it was our choice. Kenny said she said the policy should be changed and she doesn't recommend Dale in charge because of the conflicts with personnel. Alan said he is going to speak with her to make an informed decision, He said we are getting two different opinions. Dale said we cannot give orders in between meetings if all trustees are over the dept. we have to present them in a meeting. Kenny said if one trustee is over the road dept., then that trustee can give orders, but the other trustees will have to make notes and give it in a meeting. She also said we can hold an emergency meeting and we don't need to advertise but all (3) trustees need to be present. Dale Hayes is coming to next zoning meeting to give ideas. Kenny said he and Alan went to the zoning meeting. Kenny gave copies of example zoning from Geauga Township for the zoning board. Gave tower back-up quote to Dawn.
- j) Claude (fire dept) – radios working good. He suggested adding frequency (3) for fire at the Ashtabula Township base. Unit 369 back in ALS service. EMT class will be starting up. (5) People are signed up. Claude asked about installing additional dual ac/heating unit. Kenny asked Claude to calculate cost efficiency for installing a heat pump for the fire hall. Kenny said he is working with Dominion to get natural gas for the community. Claude working with the ambulance billing company. Claude asked about employee handbook at the prosecutor. Dawn said it is still in process. Claude asked about changing to Zito for internet service. Claude asked if we have a Dun & Bradstreet number – Dawn to check.
- k) Kenny stated the Ford one ton the wheel fell off, Kingsville towing gave quote on needed repairs. Dale to contact Kingsville Towing to proceed with repairs.

RESOLUTION # 53 TO FIX Ford (1) TON @ KINGSVILLE TOWING FOR AN ESTIMATE OF \$2134.00. DALE MADE A MOTION, KENNY 2ND ALL IN FAVOR.

- l) Dawn (fiscal officer) gave checks to trustees to sign. Gave correspondence to trustees. Read email from prosecutor regarding the fence issue, blocks at Benetka Rd. and letter from the attorney regarding Mark Degan. Kenny said the prosecutor felt there was no issue the prosecutor has with nepotism because it is in the past but the ethic board might. She said anything in the past has been resolved. Dawn told Alan about the maximum Mark is allowed

to spend (\$500.00). Gave stone quantities to trustees. Gave resolutions for 2012. Asked trustees about a name sign in the cemetery for residence to cross reference grave locations. Dale asked about waterline charge for Neroy Carter. Dawn suggested a trustee calls him directly.

ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2nd all in favor, 8:30 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: KEN KISTER