

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

05/20/2013

I. Call to order

CHAIRMAN Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **05/20/2013** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: DALE SACKETT, KEN KISTER, ALAN KOHTA, DALE HAYES, NATALIE & JEFF SHAUBERGER, ELLEN & GARY WEIR, STEVE STILLS AND DAWN DIETZ.

The minutes were approved by the trustees with following corrections; changing tower rental to \$125.00. Adding getaway ditch to permission slips and deleting a motion to exit executive session.

Warrants 3757-3761 in the amount of \$2606.40 were paid.
Receipts in the amount of \$ 12729.51 were deposited.
EFT payroll amounts for \$ 2025.76 were paid

Kenny asked for a moment of silence for the tornadoes in Oklahoma.

II. OPEN BUSINESS

- 1. Waterline tap in fee.**
- 2. Trustees to decide if they will continue over all depts.**

II OPEN ISSUES

- a) Ellen Weir (resident) nothing.
- b) Steve Stills (resident) asked for a copy of the fire report for a dump truck fire @ 3563 St Rt. 193, Kingsville, Ohio. Alan to get copy.
- c) Gary Weir (resident) asked Dale for list of property owners. Dale stated he got the permission slips for ditching not a list of property owners. Kenny to get information for Gary.
- d) Dale Hayes (resident) nothing.
- e) Natalie and Jeff Shauberger (resident) nothing.
- f) Alan (trustee) stated Claude gave him a list of qualification for the \$1500.00 reimbursement for paramedic school. Alan gave information regarding Memorial Day Services. Trustees stated we need new flags.
- g) Dale (trustee) stated He and Dean went to Mrs. Downs – did not see anything draining. Buildings are close to property line. Ken suggested Dean issue a violation. Kenny stated Lilly Rd. ext is in a trust. Dale stated Van Slyke lane needs plotted and needs a base and asphalt according to county. Dale said the x-pipe is too small needs to be 54” and cul-de-sac needs to be 60 ft. according to the county. Dale said the ditch besides Chris Allen is a 30” pipe; county said we have authority to have it remove. Trustees to send letter. Dale said some of the headstone foundations are 3 ½ “above ground – should be flush. Dale stated his key doesn’t fit the little building lock.

- h) Ken (chairman) stated we need to replace the flag at the cemetery. Dale Hayes will donate the flag. Ken stated the Mack is back. Jeff Richmond's drive pipe is in. 9 foundations are poured and stones are set. Kens spoke with Phil Holden – Phil is talking with the phone company on our behalf. Phil has a higher antenna that should solve our problem he will be getting more information for us. Kenny suggested fixing some of the old headstones. Dale to see if a grant is available from the Historical Society. Kenny suggested getting rid of some of the trees at the cemetery. Alan suggested getting prices first. Kenny asked about the property on 193 – He suggested the trustees look at property before next meeting. Kenny said county fracking policy looks good.

Kenny made a motion to follow county policy on fracking Dale 2nd the motion all in favor. Resolution # 30.

Kenny stated we don't have a policy for all personnel. The prosecutor has a person on staff to help us with our policy. Kenny suggested getting with the prosecutor to update our current policies. Dawn to email prosecutor for meeting date.

Alan made a motion to sign the Asht. Co. E.M.A. policy from the Ashtabula County Board of Commissioners, Kenny 2nd all in favor. Resolution # 31.

- i) Dawn (fiscal officer) gave checks to trustees to sign. Gave correspondence to trustees. Gave appropriations printout to trustees. Read prosecutor's response regarding agriculture permits. Dawn stated audit is in review status. Dawn to update name in phone book.

III. ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2nd all in favor, 8:20 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: KEN KISTER