

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

01/07/2013

### **I. Call to order**

**Fiscal Officer Dawn Dietz** called to order the January 7, 2013 meeting at **7PM** on **01/07/2013** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance

The following persons were present: ALAN KOHTA, DALE SACKETT, DEAN BOWERS, KEN KISTER, MARK DEGAN AND DAWN DIETZ.

The minutes were approved by the trustees.

Receipts in the amount of \$4529.56 were deposited.  
EFT payroll amounts for \$3282.86 were paid.

### **II. OPEN BUSINESS**

#### **1. Waterline.**

### **III. OPEN DISCUSSION**

**Dawn Dietz opened the floor with accepting nominations for Chairman. Alan Kohta nominated Ken Kister. Dale 2<sup>nd</sup> the motion. All in favor. Dawn moved that the Nominations for chairman be closed. Resolution # 1 all in favor.**

**Dawn Dietz opened the nominations for vice chairman. Alan Kohta Nominated Dale Sackett for vice chairman, Ken Kister 2<sup>nd</sup> the motion. All in favor. Dawn moved that the nominations be closed. Resolution # 2 all in favor.**

- a) Mark (road dept). Stated logging is going on Fink Rd. Someone is plowing at the cemetery. He received complements on Dibble rd. plowing. Mark stated used credit card at Tractor and Supply.
- b) Alan (trustee) inquired on who owns the waterline. Dale states county. Alan said there is a committee for any county owned waterlines. Trustees discussed service for garage heater. Alan asked for more delineators on Pebbles Rd. Alan replaced bulbs at the fire dept. and the bulbs worked. Alan discussed getting P.O.s from the fire dept for future purchases. Also Ems billing needs to come directly to township clerk. Alan discussed equipment was taken off of Unit 371 rescue squad. He addressed the concerns for taking off the equipment. **Dale made a motion for Unit 371 to be placed back in service prior to Jan 1, 2013, Ken 2<sup>nd</sup> all in favor. Resolution # 3**
- c) Dean (zoning) gave a residential permit on Green Hill Rd. Dean has stopped by the Rt 193 residence, various times – no answer. Dale suggested sending a receipt letter from the post office.
- d) Dale (trustee) suggested ordering new source books for trustees and fiscal officer. **Dale made a motion, Alan 2<sup>nd</sup>. To order (3) trustee source books, and (1) fiscal officer, All in favor Resolution # 4.**

- e) Ken (chairman) had a few questions about the budget. Trustees went over appropriations for 2013 budget. Dale suggested updating the cemetery and plotting more graves in the future. Ken also wants to maintain a few roads this year. Alan wants to touch up paint on the squad. He suggested taking the money out of the ambulance fund.

**Alan made a motion for all trustees to be over all depts. Dale 2<sup>nd</sup> all in favor. Resolution # 5**

- f) Dawn (fiscal officer) had concerns about being involved in the budget. She stated Tony Long will be coming over for year end and to help with the conversion of the new software from UAN.

#### **IV. ADJOURNMENT**

Dale made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 10:00 pm.

**X**

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Minutes approved by: Ken Kister