

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

01/06/2014

I. Call to order

Fiscal Officer Dawn Dietz called to order the January 6, 2014 meeting at **7PM** on **01/06/2014** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance

The following persons were present: ALAN KOHTA, TROY VANEK, KEN KISTER, MARK DEGAN, DALE HAYES, DENNIS LEMPONEN, BRUCE TURNER, CLAUDE KOBERNIK AND DAWN DIETZ.

The minutes were approved by the trustees with adding the trustees agreed to pay for Carl Belkin's ems class.

Receipts in the amount of \$4902.00 were deposited.
No payroll was paid

DAWN DIETZ OPENED THE FLOOR WITH ACCEPTING NOMINATIONS FOR CHAIRMAN. KEN KISTER NOMINATED ALAN KOHTA FOR CHAIRMAN, TROY VANEK 2ND THE MOTION. ALL IN FAVOR. DAWN MOVED THAT THE NOMINATIONS FOR CHAIRMAN BE CLOSED. RESOLUTION # 1 ALL IN FAVOR.

DAWN DIETZ OPENED THE FLOOR WITH ACCEPTING NOMINATIONS FOR VICE-CHAIRMAN, KEN KISTER NOMINATED TROY VANEK FOR VICE-CHAIRMAN, ALAN KOHTA 2ND THE MOTION. ALL IN FAVOR. DAWN MOVED THAT THE NOMINATIONS BE CLOSED. RESOLUTION # 2 ALL IN FAVOR.

Alan asked for the reading of the minutes. In the future the reading of the minutes will be waived; minutes will be submitted at least a day prior to the meeting for trustee's approval with approved copies for the public the day of the meeting.

II. OPEN BUSINESS

1. Waterline.

III. OPEN DISCUSSION

- a) Dennis (fire dept.) nothing
- b) Bruce (fire dept.) nothing
- c) Claude (fire dept.) stated he would like a data pkg. for the fire dept. cell phone for transmission of data from an IPAD for the ambulance. **RESOLUTION # 3, KENNY MADE A MOTION TO ADD A DATA PKG FOR THE CELL PHONE FOR THE IPAD FOR THE AMBULANCE, TROY 2ND. ALL IN FAVOR.** Claude asked Dawn did she send in paperwork for additional money for the ambulance billing – she stated yes. Claude stated we have until June for grant reimbursement for training. Claude asked about the budget. Claude stated the hot water tank is not working. **RESOLUTION # 4 ALAN MADE A MOTION FOR THE FIRE DEPT TO PURCHASE 50 GAL. ELECTRIC HOT WATER TANK NOT TO EXCEED \$1000.00 UNLESS OVER BRING IN FRONT OF THE BOARD FOR APPROVAL, TROY 2ND. ALL IN FAVOR.**
- d) Dale Hayes (resident) nothing

- e) Ken (trustee) stated he received a non-formal complaint in Forest Ridge Dr. regarding a truck/camper parked in road right of way – hard to plow up to mail boxes. Kenny will speak with resident.
- f) Mark (road dept.) stated heater switch not working in Mack. – Trustees Ok'd to take Mack Truck to Greenleaf for repair. Kenny said the spinner on the sander went – unsure if weather related - Kingsville letting us use their sander. Kenny stated mushroom shoes working well.
- g) Troy (trustee) drove roads – spoke with Mark about drifting snow. No complaints.
- h) Alan (chairman) stated received a complaint from Dave Sackett regarding no cinders on his road. Kenny said we only put on curves, hills and stop signs. Alan stated Dave has a little incline, Kenny said not enough if we do one we will have to do everyone and we will go through thousands of tons of cinders. Alan said if we don't cinder the road he is going to the state, Kenny said then tell him to go to the state. Alan said if you go between Lilly Rd. and Sheffield Rd., on Maple Rd. there is more cinders and go to Dibble Rd. there is a cinders there, he stated dirt roads get icy too. Alan stated Dave has complained through the years. Alan called Bill Gibson regarding generator quote. Claude texted Burdick Heating & Cooling regarding a quote for the hot water tank (in the meeting). Burdick Heating & Cooling will do generator service at the same time they change the Hot Water Tank. Cost for the hot water tank is \$750.00, and will do the generator the same time. Claude said Burdick Heating will be here Monday.
Dale Hayes asked about conclusion regarding cinders from the trustees. Mark said he is cindering that area, but he has one trustee telling him yes and another telling him no. Mark said the main concern is where the school bus are. Alan asked Troy – he has concern about putting cinders on the flat spots, he drove the road about 5 times and does not see anything wrong. Troy said if ice – then put it there. Mark suggested people need to slow down also. Kenny believes the road is not that bad by their house to need it. Kenny doesn't believe in putting cinders on all areas of the road all the time only when needed. He will drive his daughter's car to check it out. Alan said the fire dept. banquet is Jan 25, @ 6:30 2014 – there will be a lotto exchange. **RESOLUTION # 5 FOR THE TOWNSHIP TO PAY FOR THE BANQUET DINNER FOR THE FIRE DEPT, KENNY MADE A MOTION, TROY 2ND, ALL IN FAVOR.**

The final conclusions on the cinders by the trustees are intersection, curves, and hills and where needed based on Mark's judgment call.

Bruce (fire dept.) stated they are switched over to Saybrook Dispatch, they will run a dispatch test every Wednesday. Kenny asked about an average response time for ems service for insurance rating.

- i) Dawn (fiscal officer) stated computer is changed over to new computer. It is up and working well. Will get it together to give to Mark for Road Dept. office. Will be working on year end. Gave trustees Schedule B from the county. Gave Troy new employee forms, gave new tax forms. Kenny asked Troy if he spoke with Bob Hegfield about paying down the loader – Troy said there will be no problem paying it down. Kenny suggested paying down extra payments on the loader.

IV. **ADJOURNMENT**

Ken made motion to adjourn the meeting, Troy 2nd all in favor, 8:00 pm. Minutes

X

approved by: Alan Kohta