

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
1/6/2025

Fiscal Officer Tracy Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 pm on 1/6/25 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Tracy stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: ALAN KOHTA, KIRK WHITE, TROY VANEK, JODY BANCROFT, BILL STRUBBE, GREG STRUBBE, ROB OCASIO & TRACY KOHTA. ABSENT: MARK DEGAN.

Tracy Kohta opened the floor with accepting nominations for chairman. Troy Vanek nominated Kirk White. Kirk declined and nominated Alan Kohta, Troy 2nd the motion. All in favor. Tracy moved that the nominations for chairman be closed. All in Favor. Resolution #8

Tracy Kohta opened the floor with accepting nominations for vice-chairman. Alan Kohta nominated Kirk White for vice-chairman, Troy Vanek 2nd the motion. All in favor. Tracy moved that the nominations for vice-chairman be closed. All in favor. Resolution #9

Alan made a motion to approve the 12/16/2024 meeting minutes with the addition of east for East Maple Rd. Troy 2nd. All in Favor. Alan made a motion to approve the 12/30/24 meeting minutes with the spelling correction of Ocasio. Kirk 2nd. All in Favor.

Warrants #6598-6605 were paid in the amount of \$7,872.07.

December Monthly Online Payments: IRS \$1,310.87 OH Treasurer \$214.92 OPERS \$2,392.23 Windstream \$174.05 Illuminating Co. \$672.25 Aqua \$15.75

December Monthly EFT Payroll: \$2,599.53, \$906.82, \$3,909.85, \$2,132.37
December Monthly Receipts: \$19,497.28

OPEN BUSINESS

- 1. Beginning of the Year**
- 2. Northeast Fire District**
- 3. Re-establishing Sheffield Volunteer Fire Dept.**

I. DISCUSSION:

- a) Jody Bancroft, Bill Strubbe & Greg Strubbe (Plymouth Twp.) – Plymouth Township presented 2 proposals for 5-year contracts for fire and EMS services contracted with Plymouth Township.
- b) Rob Ocasio (Fire Dept.) – Rob discussed the 2 Plymouth proposals presented. He has talked to previous volunteers about rejoining the dept. and would like to be the interim chief. Rob spoke to the Fire Marshall's office concerning our FDID #. Our number is listed inactive and can be reactivated. They would need a letter from the trustees and a contact person listed. Rob also contacted the EMS coordinator concerning the Drug Box and waiting for a call back. Tracy has contacted OTARMA to re-instate our insurance. As of right now, the equipment does not leave the fire hall. Rob discussed an employee that has turnout gear that has the district's name on it. Alan said we need to bring back the gear and the radio that was loaned to Monroe. Rob said that we will need to reprogram radios by July. The cameras are working and trustees will receive log in from Northeast Communications. Rob will talk to association about paying half of Northeast Invoice and township will pay the other half. Tracy will make packets up for volunteers to apply to the fire dept. There are two lights out in the hallway & office. Rob bought light bulbs and still not working. Unit #369 mirror was broken at the district and part was not ordered. There is an extension cord missing from the fire hall. Kirk will donate a new one. **Alan made a motion to re-establish the Sheffield Volunteer Fire Dept. Kirk 2nd. All in Favor. Resolution #10.**
Kirk made a motion to make Rob Ocasio the interim chief of Sheffield Volunteer Fire Dept. Alan 2nd. All in Favor. Resolution #11

- c) Kirk White (Trustee) – Nothing new.
- d) Troy Vanek (Trustee) – Troy has been working on the fire dept.
- e) Alan Kohta (Trustees) – Alan said there is a Zoning Board of Appeals meeting for a variance filed Thursday, January 9th at 7:00 p.m. Kirk will be able to make meeting. Alan received a complaint from an East Maple Resident saying the road needs gravel. Trustees will evaluate in the spring. There are large potholes on Maple between Lillie & Griggs. Mark will need to speak to the Sheffield Rd. resident that has trusses in their front yard.
- f) Tracy Kohta (Fiscal Officer) – Tracy passed checks and purchase orders to sign.

g) ADJOURNMENT

Troy made a motion to adjourn the meeting at 9:16 p.m. Kirk 2nd. All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta