

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
1/21/2025

Chairman, Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 pm on 1/21/25 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: ALAN KOHTA, KIRK WHITE, TROY VANEK, MIKE KELLY, MARK DEGAN, ROB OCASIO & TRACY KOHTA.

Kirk made a motion to approve the 1/6/2025 meeting minutes. Troy 2nd. All in Favor.
Kirk made a motion to approve the 1/10/2025 special meeting minutes. Troy 2nd. All in Favor.

Warrants #6606-6615 were paid in the amount of \$10,559.60.

OPEN BUSINESS

- 1. Fire/EMS Contracting**
- 2. Northeast Fire District disbandment**
- 3. Re-establishing Sheffield Volunteer Fire Dept.**

I. DISCUSSION:

- a) Mike Kelly (Zoning) – Mike said the zoning board had an organizational meeting. They have a good group and are putting in a lot of work. Mike asked trustees about raising their pay \$5.00 per meeting. He asked trustees if he could have a township informational meeting at the fire hall concerning biosolids (Using waste from sewer treatment plants on fields – metals are showing up in the grain & meat.) A Zoning Board of Appeals meeting was held. The Crandall's were given a conditional use permit to run their business on Rt. 193. Kirk commented that Mark did a good job at the meeting explaining what they can & cannot do. Troy asked about temporary buildings and tiny houses. Mike said they are working on it now.
- b) Mark Degan (Road, Zoning & Cemetery) – Mark's working on keeping the roads open. He is getting quotes for a garage door opener. The door needs to be secure and have an opener. Mack truck is working good & he opened up the cemetery drives. Alan mentioned to watch the house on Sheffield Rd. for more building materials - large trusses were already delivered. This is the last year that Kingsville will salt Dibble Rd. The county will be resurfacing Dibble Rd. on the Kingsville end. It will cost a lot to resurface. We will have to wait since we received the Maple Rd. Phase I grant and waiting to hear about Phase II.
- c) Rob Ocasio (Fire Dept.) – Rob received quotes for updating the 13 portables and 9 radios which needs completed by July 1st. There is still radios and turn out gear at Monroe – Roger will talk to Chief Coy. Rob also received a quote for disconnecting and removing the charging unit on the Kubota. He is also trying to locate all of the mobile pagers. Rob called about the drug license. Our license is good until the end of March. UH will handle the renewal. Our radio license is still good. There was an old recall on the squad. Mark believes the recall was completed. Six applications were turned in and waiting for 4 or 5 to be turned in. There is an association meeting on Saturday with new members. He mentioned the gutter and roof heater is falling down. We will look to get an estimate. CAD is still down & won't power on in Unit 363 & door that holds the tower will not open. Mark will take a look at it. Rob brought up his concern with the township paying Plymouth \$300 per call and receiving the ambulance money for each call. Trustees explained that we have to have coverage since we don't have enough people on the dept.
- d) Kirk White (Trustee) – Kirk spoke to Roger about the radios and turn out gear. Kirk also talked to Jody & Chief Strubbe from Plymouth and told them about the hang up on the 4-5 mill additional levy. Kirk feels like we need a vision for the township and fire dept. Alan discussed concerns with both Plymouth and Kingsville. We will have the prosecutor and OTARMA look over the contracts. There was a Zoning Board of Appeals meeting last Thursday. John will type up minutes.
- e) Troy Vanek (Trustee) – Troy's been working on the fire dept. contracts.
- f) Alan Kohta (Trustees) – Alan spoke to Roger about setting up a meeting with Chip Comstock and then will get a district meeting set-up.

Alan made a motion to re-appoint Barb Kray to the Zoning Board of Appeals through 2029. Kirk 2nd. All in Favor. Resolution #13

Alan made a motion to re-appoint Phil Woodring to the Zoning Board through 2029. Kirk 2nd. All in Favor. Resolution #14

Trustees discussed the changes that needed to be made in the Plymouth proposal #2. Once the prosecutor reviews both contracts from Kingsville and Plymouth, the trustees will decide at the February 18th meeting.

Kirk made a motion to continue the EMS/Fire service contract with Plymouth for an additional 30 days beginning February 1, 2025. Troy 2nd. All in Favor. Resolution #15

g) Tracy Kohta (Fiscal Officer) – Tracy passed checks and purchase orders to sign.

h) ADJOURNMENT

Troy made a motion to adjourn the meeting at 8:28 p.m. Kirk 2nd. All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta