

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
8/7/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **8/7/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, MARK DEGAN, CLAUDE KOBERNIK & TRACY KOHTA.** ABSENT: **TROY VANEK**

Alan made a motion to approve 7/17/2023 meeting minutes. Ken 2nd. All in Favor.

Warrants #6294-6306 were paid in the amount of \$14,822.01

July Monthly EFT payroll \$1,729.78, \$4,339.63, \$1,811.18, \$2,321.19

July Monthly receipts \$30,767.08

July Monthly Online Payments

IRS \$1,085.36 OH Treasurer \$194.13 OPERS \$2,153.42 Zito \$91.39 Windstream \$196.18

Illuminating Co. \$992.24 Waste Mgmt. \$164.88 Aqua \$37.71

OPEN BUSINESS

1. Fire Dept. District

I. DISCUSSION:

- a) Claude Kobernik (Fire Chief) – Claude is applying for an Ohio Grant/Bonus for the Fire Dept. Discussed that the district is preparing a letter to send to the residents. Claude informed fire department that he will be retiring at the end of the year. Claude stated the event organizer pulled all the signs for Pine Lake but then put them back. Only 2 came up missing.
- b) Mark Degan (Road Dept., Zoning & Cemetery) – Mark issued a zoning permit for a new house on North Maple Rd. He replaced a driveway pipe on Benetka Rd. and started the catch batch on Dewey Rd. Picked up garbage on Benetka and Wright. Mark needs brakes on the one ton and cold patch on Benetka – we will check with Martuccio to see if they can give us a price for Benetka when they do Dewey. **Ken made a motion to have the brakes fixed on the one ton truck at Phil's Garage for \$3,693.22 out of Permissive Motor Vehicle - Repairs & Maintenance 2231-330-323-0000. Alan 2nd. Both in Favor. Resolution #60** Randolph will be working on the trees at the cemetery over the weekend. Mark picked up the pole saw that was approved. He ran the maintainer on Forest Ridge to divert the water to catch basin.
- c) Alan Kohta (Trustee) – Alan had 1 dust complaint on Maple Rd. – rain was coming in a couple days. Road are in decent shape.
- d) Ken Kister (Trustee) – Ken spoke to Kevin Presley and Bud Fischer about the asphalt grindings. They suggested putting the grindings on thick not thin. Applying it on thin. makes the road like a washboard. Decision needs made before we get the grinder. Ken purchased and donated signs for Pine Lake.
- e) Tracy Kohta (Fiscal Officer) – Tracy discussed the invoice from raising the amounts on the fire department equipment with OTARMA.
Ken made a motion to move \$5,000 from Misc. Fire & Rescue 2901-220-599-0000 other expense into Misc. Fire & Rescue 2901-220-381-0000 Property Insurance Premiums. Alan 2nd. Both in Favor. Resolution #61
Ken made a motion to pay the additional insurance premiums to OTARMA for increasing the values of equipment out of Misc. Fire & Rescue 2901-220-381-000 Property Insurance Premiums. Alan 2nd. All in Favor. Resolution #62
Tracy passed purchase orders & checks to be signed.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 8:13 p.m. Ken 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister-