

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
4/17/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **4/17/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, MARK DEGAN, ROBIN PARSONS & TRACY KOHTA.** ABSENT: **TROY VANEK**

Alan made a motion to approve 4/3/2023 meeting minutes. Ken 2nd. Both in Favor.

Warrants #6208-6216 were paid in the amount of \$9,242.84

OPEN BUSINESS

- 1. Stone Bids**
- 2. Fire district meeting**

I. DISCUSSION:

- a) Robin Parsons (Residents) – Nothing to report.
- b) Mark Degan (Road Dept, Zoning & Cemetery) – Mark has been working down south maintaining and grading and up north he has been just maintaining. He been working pulling in the berms on Baldwin and working it back in. Trustees are going to look over a pipe that might be too small on Dewey Road. Mark had a burial that went well. Ken asked Mark about when we would want to rent an asphalt grinder. Mark will call to reserve for July or August.
- c) Alan Kohta (Trustee) – Alan drove roads and they are looking good. He feels that we need to cut trees further back that had fallen during the storm. Mentioned county meeting is Thursday with NOPEC as the speaker.
- d) Ken Kister (Trustee) – Claude texted Ken about continuing with the contract for the tower rental to have a back up to MARCs radios. Kingsville, Plymouth and Monroe have also agreed to split the cost of the tower rental of \$1,932.72 with the township. Penn Ohio sent a bid for clean-up day.

Alan made a motion to use Penn Ohio for Clean-Up day for roll off containers and hauling of refuse we collect. Ken 2nd. Both in Favor. Resolution #28

Alan made a motion to accept the stone bid from Simak Trucking for stone needs for the next year. Ken 2nd. Both in Favor. Resolution #29

Ken has not received the bid package for Dewey Rd. from the county but should have it by next meeting.

- e) Tracy Kohta (Fiscal Officer) – Tracy will apply for the NOPEC community grant. Tracy discussed policies for FEMA – equipment management and disposition of equipment.
Ken made a motion to approve the Sheffield Equipment Management Policy and Disposition of Equipment Policy for FEMA. Alan 2nd. Both in Favor. Resolution #30
Tracy passed purchase orders and checks to be signed.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:38 p.m. Ken 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister