

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
2/6/2023

Vice-Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **2/6/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK, ROBIN PARSONS, ROY HEATH & TRACY KOHTA.

Alan made a motion to approve 1/17/2023 meeting minutes. Troy 2nd. Both in Favor.

Warrants #6152-6164 paid in the amount of \$14,173.35.

January Monthly EFT payroll \$1,982.56, \$4,398.06, \$1,678.28

January Monthly receipts \$27,743.78

January Monthly Online Payments

IRS \$1,534.42 OH Treasurer \$216.21 OPERS \$1,049.76 BWC \$38.00 Zito \$91.39

Windstream \$197.36 Illuminating Co. \$711.61 Waste Mgmt. \$138.73 Aqua \$13.00

OPEN BUSINESS

1. Review guidelines for grave purchases

2. Conditions of township roads

I. DISCUSSION:

- a) Robin Parsons (Resident) – Nothing.
- b) Roy Heath (Resident) – Mr. Heath expressed his concerns on Pebbles Road and the other dirt roads in the township. He is worried about the flooding, losing forestry, ditches overflowing, gas line nearly exposed from erosion and potholes ruining his car. Trustees explained this time of year; the roads are taking a beating and will with all the rain and constant freezing & thawing we have seen this year. Mr. Heath also question why we only have fire/EMS coverage only half time at our department which he believes would result in slower response times. Chief Kobernik explained how we have a joint venture with Monroe and response times are faster since the duty crew leaves the station within 2-3 minutes of the call going out. Volunteers coming from their homes take longer times to get to the stations and ready to leave.
- c) Claude Kobernik (Fire Chief) – Claude discussed work session with Monroe. It's a step in the right direction. Next work session will be March 9th. We will look at cost of maintenance, repairs, building costs and other expenses. Fire dept. will have tickets for the gun raffle.
- d) Mark Degan (Road Dept) – Mark has a full burial on Wednesday and talked about where to place the indigent burials. He will be working on Fink, Pebbles & E. Maple Roads. Pebbles has the largest ditches in the township and hard to clean out. At the next meeting, trustees will discuss pipes and contacting the county. Mark purchased a torpedo heater for the shop.
- e) Troy Vanek (Trustee) – Nothing.
- f) Alan Kohta (Trustee) – Alan attended county meeting & signed the mileage report. County will need one more signature at next county meeting. Alan received a call from Fleming Billman Funeral Home concerning an indigent burial of resident. The township will receive a bill from the funeral home, township will pay the funeral home and be reimbursed by the state.
Alan made a motion to elect John Helfer to the Zoning Board of Appeals. Troy 2nd. Both in Favor. Resolution #16 Township received an informational letter from the Prosecutor Colleen O' Toole to inform the township's that the County is cutting \$150,000 out of the prosecutor's budget, could affect representation for townships. Alan will respond to email concerning NOPEC contracts. Discussed letter from Planning and Development on properties for possible demolition. Trustees will discuss locations at next meeting.
- g) Tracy Kohta (Fiscal Officer) – Tracy discussed that the end year has been closed and all revenue has been entered and ready to submit to the county. **Alan made a motion to submit to the county the Certificate of Total Amount from All Sources for Expenditures and Balances. Troy 2nd. Both in Favor. Resolution #17**
Tracy passed purchase orders, checks and resolutions to be signed.

II. ADJOURNMENT

Troy make a motion to adjourn the meeting at 8:09 p.m. Alan 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek