

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

3/7/2022

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 3/7/22 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, CLAUDE KOBERNIK, ALAN KOHTA, NICK PARSONS, ROBIN PARSONS, JASON COY (on phone) and TRACY KOHTA. Absent: Troy Vanek

Ken made a motion to approve the 2/22/2022 meeting minutes. Alan 2nd. Both in Favor.

Warrants #5945-5950 paid in the amount of \$1,950.05.

February Monthly EFT payroll \$2,378.59, \$4,310.62, \$1,824.10

February Monthly receipts \$20,866.57

February Monthly Online Payments

IRS \$822.69 OH Treasurer \$193.96 OPERS \$3,018.83 Windstream \$54.39

Illuminating Co. \$1,114.47 Waste Mgmt. \$121.51 Aqua \$10.54 Zito \$90.89

- 1. ARP Funding**
- 2. Maintainer pricing**

I. DISCUSSION:

- a) Nick & Robin Parsons (Residents) – Nothing.
- b) Claude Kobernik (Fire Chief) – Billing for February was \$10,690.81 and payroll was \$15,626.50 for a balance of \$4,935.00 which is \$2,467.50 per township. There were 4 fire call, 28 EMS and 1 no response. Kingsville Twp. is going to take 8 MARC's radios. Discussed dispatching options with Jason Coy. Combined cost for Conneaut – one dispatcher \$8,320 and Sherriff's Dept. – 3 dispatchers \$9,311. **Ken made a motion to switch to the Sherriff's Dept. for dispatching. No 2nd.** Claude is officially retiring from the fire dept. on 6/1/2024. Claude met with the lawyer & has examples of rules for the township as a whole to use.
- c) Ken Kister (Trustee) – Discussed submitting the ad for stone and mower bids to the newspaper for the April 4th meeting. Township clean-up day is set for May 7th. Discussed requirements to be paid for fire dept. volunteers and work/training nights. In new handbook, it states to remain on the dept., you need 54 hours of training over 3 years which is a state minimum. Plenty of training opportunities – in person and online.
- d) Alan Kohta (Trustee) – Alan contacted Bruce Turner about years that are needed to receive a cemetery plot. Trustees talked about current policy for fire dept. to receive the cemetery plot at 20 years of service. Tim Moisio emailed about having the ditch cleaned out by his barn at the end of Green Hill Rd. Benetka Hill and south Benetka Rd. is in bad shape. Tree down on Pebbles Rd. and Alan cut up to get it off road. Discussed corner of Hines Rd. – the ditch is not very deep and flooding.
- e) Tracy Kohta (Fiscal Officer) – Tracy sent trustees an email from Wendy French for option to increase replacement values on the fire hall. **Alan made a motion to increase the insurance for replacement costs to \$900,000 on the fire hall building for an approximate cost of \$325. Ken 2nd. Both in favor. Resolution #20** Tracy discussed increasing appropriation budget. At next meeting, we need to make appropriation budget permanent to send to county.

II. ADJOURNMENT

Ken make a motion to adjourn the meeting at 7:48 p.m. Alan 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta