

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

10/3/2022

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 10/3/22 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK, ROBIN PARSONS, NICK PARSONS, LARRY MARTIN, TODD CAMPBELL & TRACY KOHTA.

Troy made a motion to approve 9/19/2022 meeting minutes. Ken 2nd. All in Favor.

Warrants #6081-6086 paid in the amount of \$4,690.72.

September Monthly EFT payroll \$1,582.82, \$4,264.65, \$1,607.46
September Monthly receipts \$46,361.99

September Monthly Online Payments

IRS \$1,146.41 OH Treasurer \$250.98 OPERS \$2,206.52 Zito \$90.89

Windstream \$205.58 Illuminating Co. \$864.51 Waste Mgmt. \$138.73 Aqua \$13.19

OPEN BUSINESS

- 1. Tractor Bids**
- 2. Employee Reviews**
- 3. Review guidelines for grave purchases**
- 4. Joint Venture w/Monroe**

I. DISCUSSION:

- a) Trustees opened bids for the 1996 John Deere tractor with Tiger side mower. \$7,501 – Robert Weaver, \$18,555 - David Hurst, \$4,250 – Brian Marrison and \$6,550 – Countryside Auto Larry Martin. **Ken made a motion to accept the bid of \$18,555 for the 1996 John Deere mower from David Hurst. Troy 2nd. All in Favor.**
Resolution #64
- b) Robin and Nick Parsons (Resident) – Nothing.
- c) Mark Degan (Road Dept./Zoning) – Mark issued one agricultural permit to Susan Marple and one zoning permit to Judd Fell. Cover Bridge Festival is this weekend. Mark is putting a catch basin in on Dibble Rd. Plymouth Ridge is also needing a catch basin. Cemetery – township is not responsible for missing/broken items. Stone does have chip out of it - will call Maurer's to let them know. Discussed getting a quote.
- d) Claude Kobernik (Fire Chief) – Discussed new Medicare rules that are more difficult to deal with. Claude is working on pack quotes. The guys are cleaning back section of hall and needing maintenance on the heating system. There's a heater with a bad relay. Discussed items needed for the Covered Bridge Festival. Duty crew will get items together. Tracy will check on the NOPEC Community grant to change to the Covered Bridge. Craft Fair - Saturday, October 29th. Pancake breakfast – Sunday, October 30th. Trick-or-Treat – Sunday, October 30th from 4:00 p.m. – 6:00 p.m. Township will not have a Trunk-or-Treat.
- e) Troy Vanek (Trustees) – Drove roads – look good.
- f) Ken Kister – (Trustee) – Ken will need to submit application for Maple Road in November.
- g) Alan Kohta (Trustee) – Alan looked at cemetery guidelines. The cemetery sexton needs to approve items placed there. The township will not be responsible for broken plastic items. Township discussed safety concerns parking on both sides of road by Brant's Apple Orchard. Township needs no parking signs placed on one side of street.
- h) Tracy Kohta (Fiscal Officer) – Township received letter from the Covered Bridge Festival, thanking us for the donation for the portable restroom. Tracy passed purchase orders and checks to sign.

II. ADJOURNMENT

Ken make a motion to adjourn the meeting at 7:49 p.m. Troy 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta