

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

7/19/2021

Vice Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **7/19/21** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, MARK DEGAN, BARB KRAY, CLAUDE KOBERNIK** and **TRACY KOHTA**.
ABSSENT: TROY VANEK

Alan stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve the 7/6/21 meeting minutes. Alan 2nd, Both in Favor.

Warrants #5768 - 5777 paid in the amount of \$51,371.45. Voided #5770 - 5773.

I. OPEN BUSINESS

- 1. Joint venture with Monroe Twp.**
- 2. Maintainer pricing**

II. DISCUSSION:

- a) Barb Kray (Resident) – Nothing.
- b) Claude Kobernik (Fire Chief) – Fire Dept. is waiting on MARC's programming to be finished. Unit #379 having issues with the #7 injector. **Ken made a motion to repair Unit #379 at Countryside for a maximum of \$800 out of 2901 Repairs & Maintenance (fire truck). Alan 2nd. Both in Favor. Resolution #65** Changes were made to the agreement with Monroe and sent to the prosecutor, Catherine Colgan. The prosecutor cannot recommend approval at this time. She will send a written review. Ken will try to send the handbook in a word document to Claude to edit. The fire dept. received 3 new doors donated by PlastPro. Once doors arrive, Ken will look over and see if his employee can install.
- c) Mark Degan (Road & Zoning) – Discussed needing new blades. **Alan made a motion to purchase maintainer blades, mower blades and bolts from Orion Equipment for \$810 (and using credit of \$150) out of 2011 Operating Supplies. Ken 2nd. Both in Favor. Resolution #66.** Mark discussed pulling in edges of Dewey Rd. and using screened grindings with 411. **Ken made a motion for Misc. stone & asphalt grindings for \$5,000 from Simak Trucking out of 2031 Operating Supplies (stone). Alan 2nd. Both in Favor. Resolution #67** County Hwy. is doing chip and seal in the area. Mark will get a price to do Dibble Road. He will be doing cold patch on Benetka Rd. Mark received a call from a history teacher in Indiana. He is looking for a monument for a soldier named Bennett. Dale Hayes is helping with this. Mark will work on general maintenance and trees popping out at cemetery. Zoning – Issued one ag building permit on Rt. 193 and a violation for a resident on Sheffield Rd. for all the scrap/junk in the yard. Mark has been assisting Plymouth and Monroe's road dept. He has to keep track of time and have paperwork signed. Tracy will enter hours on a spreadsheet.
- d) Ken Kister (trustee) – Discussed the need to hydroseed Dewey Road again. Usually it's too dry this time of year but with all the rain, the ground is still wet on the hills. **Ken made a motion to check with county on the Hydro Seeder up to \$2,400 out of 2031 Operating Supplies. Alan 2nd. Both in Favor. Resolution #68**

Ken made a motion to send Tim Martin Sheffield's vote for Jim Pristov of Harpersfield Township as representative nominee with Tom Martin of Williamsfield Township as alternate nominee for the District 7 OPWC election. Alan 2nd. Both in favor. Resolution #69

Ken called resident on Plymouth Ridge about providing dumpster & hasn't received a call back.

e) Alan Kohta (Trustee) – With all the rain, roads starting get potholes. Alan thanked Mark for trying to keep up with the maintaining. Alan discussed fire dept. trucks with broken mirrors and washing trucks. Squad is muddy inside and guys need to take care of the equipment and building. Mark & Ken will look at truck bay drain that need cleaned out and 8" pipe replaced. Received a question of the metal building built on Dewey Road. Alan stopped and owner has poured pads and built carports for camper. Owner said he will be there periodically during the summer as he resides in PA. Alan attended a zoning meeting. The zoning board is working on reviewing manual.

f) Tracy Kohta (Fiscal Officer) – Tracy emailed Dave Thomas about the ARP funding and how it can be used. NOPEC Community Grant is going to be used for the Covered Bridge Festival and NOPEC will set up a table. Discussed 2022 budget worksheet. **Ken made a motion to appropriate \$116,944.71 received from Andover Bank to 2031 Machinery and Equipment for the payment of the tractor and mower. Alan 2nd. Both in Favor. Resolution #70**

Ken made a motion to appropriate \$85,443.91 for the new John Deere 6110M tractor to Ag-Pro Companies from Kinsman from 2031 Machinery & Equipment. Alan 2nd. Both in Favor. Resolution #71

Ken made a motion to appropriate \$31,500.80 for the Alamo Versa mower to Southeastern Equipment Company from 2031 Machinery & Equipment. Alan 2nd. Both in Favor. Resolution #72

Ken made a motion to send the 2022 financial worksheet to the county with discussed changes. Alan 2nd. Both in Favor. Resolution #73

III. ADJOURNMENT

Ken make a motion to adjourn the meeting, Alan 2nd, All in Favor, 8:33 p.m.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek