

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**11/01/2021**

**Chairman Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **11/01/21** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, and TRACY KOHTA.**

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 10/18/2021 meeting minutes as written. Ken 2<sup>nd</sup>. All in Favor.

Warrants #5854-5863 paid in the amount of \$29,202.47.

October Monthly EFT payroll \$4,192.92, \$1,452.22, \$1,649.45  
October Monthly receipts \$30,913.04

### October Monthly Online Payments

IRS \$1,026.11 OH Treasurer \$247.30 OPERS \$2,143.79 Windstream \$199.32  
Illuminating Co. \$658.62 Waste Mgmt. \$118.97 Aqua \$12.30 Zito \$85.22

## **I. OPEN BUSINESS**

- 1. ARP Funding**
- 2. Maintainer pricing**

## **II. DISCUSSION:**

- a) Alan Kohta (Trustee) – Alan spoke to Mark about Fink Rd. having a lot of water on it. Mark is going work on the potholes and maintaining. Claude told Alan that Chip Comstock has been working on new fire department handbook.
- b) Ken Kister (Trustee) – Spray Foam is done. They also did the top of the wall at one of the peaks that didn't have any insulation on it but are not going to bill us for it. Tracy will submit invoice and copy of check to NOPEC for reimbursement. Ken had new doors installed and provided 1" boards for installation of door in the fire hall before election. He has submitted both road grants and applied for OTARMA safety grant for Mark to purchase safety items. Ken had the county check which street would be eligible for County Township stimulus grant. Wright Street is the only street that would be eligible. Paperwork has to be turned in by the 20<sup>th</sup>.
- c) Troy Vanek (Trustee) – Trick or Treat was held Sunday. The turnout to distribute candy and children participating was very low. Next year maybe going back to just trick or treating at resident's homes.
- d) Mark Degan (Road Dept. & Zoning) – Discussed needing 304 stone for Fink Road. A lot of water coming out of field onto road. **Ken made a motion to appropriate \$5,000 for misc. stone out of Gas Tax 2021-330-420. Alan 2<sup>nd</sup>. All in Favor. Resolution #91** Ken is checking into getting business cards or a notepad to leave messages for road and zoning. Cemetery – Stanton Family is wanting to purchase more graves for out of town family at resident rates. Zoning – resident is putting a new roof on house and replacing rotten boards. Kingsville Towing removed all the old insulation from yard. Denmark is needing material for east end of Maple Rd. and Mark will need to pull in berms.

- e) Tracy Kohta (Fiscal Officer) – Tracy passed checks and purchase orders to sign.  
**Alan made a motion to pay for the brine put down on Fink, Hines, E. Maple & E. Benetka Rd. by Petro Water \$312.00 Troy 2<sup>nd</sup>. All in Favor. Resolution #92**  
Tracy received the invoice for 1<sup>st</sup> loan payment of new tractor and mower.

**III. ADJOURNMENT**

Alan make a motion to adjourn the meeting, Ken 2<sup>nd</sup>, All in Favor. 7:43 p.m.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Troy Vanek