

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

2/01/2021

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 2/01/21 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, TRACY KOHTA, MARK DEGAN, CLAUDE KOBERNIK and STAN WILLIAMS.

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 1/19/2021 meeting minutes. Ken 2nd, All in Favor.

Warrants #5676-5684 paid in the amount of \$3,748.38

January Monthly EFT payroll \$2,294.10, \$4,165.53, \$1,453.10
January Monthly receipts \$14,475.28

January Monthly Online Payments
IRS \$2,189.53 OH Treasurer \$264.57 OPERS \$2,121.24 Windstream \$189.89
Illuminating Co. \$972.26 Waste Mgmt. \$116.54 Aqua \$9.91 Zito \$85.52

I. OPEN BUSINESS

- 1. CARES Act**
- 2. Quotes for new tractor**

II. DISCUSSION:

- a) Stan Williams (Resident) – nothing.
- b) Claude Kobernik (Fire Dept.) – Ashtabula County was awarded the MARC's Grant. Sheffield Township will receive \$47,500 to purchase MARCS Radios. Claude is meeting with Bill Strubbe to discuss dispatching. Squad is going into Myers Equipment on Feb. 5th to have the load system installed.
- c) Mark Degan (Road Dept. & Zoning) – The 1-ton needs a new alternator – the battery is going dead. He received a quote from Kingsville Towing for \$962.14. **Troy made a motion to get the alternator fixed in the 1-ton truck for up to \$962.14. Ken 2nd, All in Favor. Resolution #13.** Mark had 2 burial permits & checks and issued 1 zoning permit for a new house on Benetka Road by bridge. Ken asked Mark to watch for new buildings/trailers on Dewey Road.
- d) Alan Kohta (Trustee) – Alan spoke to Debbie from Plymouth. Discussion on previous comments she made that nothing would change with mutual aid and how things are currently. He asked Claude to get an estimate for cost to program pagers for separate tones. There was a complaint about slippery roads by a resident.
- e) Ken (Trustee) – Ken received a quote for a maintainer with options for \$37,000 from Bonnell. Ken salted Dibble Road.
- f) Troy (Trustee) – Troy received a new tractor quote for \$85,443.91-6 month wait time. Troy & Alan signed mileage report at the county.
- g) Tracy Kohta (Fiscal Officer) – Will (the grant writer) let Tracy know the FEMA grant was completed and Tracy submitted it. Claude will check on AT & T bill balance. Tracy presented the carryover balances and the budget resources to the trustees.

Ken made a motion to certify the carryover balances and the budget resources to send to the county for 2021. Alan 2nd, All in Favor. Resolution #14.

Alan made a motion to go into executive session discuss employee status. Troy 2nd. Resolution #15

Roll call: Alan Kohta – yes Ken Kister – yes Troy Vanek – yes

Troy made a motion to return from executive session. Alan 2nd Resolution #16

Roll call: Alan Kohta– yes Ken Kister – yes Troy Vanek – yes

On call employee's services are no longer needed, Alan will contact employee.

ADJOURNMENT

Alan made motion to adjourn the meeting, Ken 2nd, All in Favor, 8:10 pm.

Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek