

# ***SHEFFIELD TOWNSHIP BOARD OF TRUSTEES***

## ***Regular Meeting Minutes***

03/02/2020

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00 pm** on **03/02/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TRACY KOHTA, DAWN DIETZ, TROY VANEK, CLAUDE KOBERNIK, NATALIE SHAUBERGER, SARA FOWLER & MARK DEGAN

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve minutes with corrections, Troy 2<sup>nd</sup> all in favor

Warrants 5429-5439 paid in the amount of \$10002.16

### **I. OPEN BUSINESS**

#### **1. Cemetery Fees**

### **II. DISCUSSION**

- a) Natalie Shauburger (zoning) stated Easter Party is **April 4@ 4pm.**, - would like to see different prizes other than bikes if possible.
- b) Tracy Kohta (resident) nothing.
- c) Mark Degan (road super) stated we had a Zoning Board of Appeals meeting. The variance for splitting the land was approved. Mark gave permit for barn on Benetka Rd. Mark also said the fire dept. was out on a call from 10pm to 9am. He gave a receipt for food for the fire dept. Mark stated he has been working on the roads.
- d) Troy Vanek (trustee) stated he spoke with Mark regarding overtime.
- e) Alan Kohta (trustee) asked inquired about the date for clean-up day. **Date set for May 16<sup>th</sup> 8-12.** Alan also said he would like to go into executive session for employee matters. Alan also brought in dust control samples.
- f) Ken Kister (trustee) stated he went to the Kingsville Trustee meeting and explained to them we will help them with anything they need. Ken also said he went to the county meeting and signed the road mileage. He said Alan and Tracy also went. Ken said he would like the evaluations for Mark and Claude done for next meeting.
- g) Sarah Fowler – stated just sitting in on meetings.
- h) Dawn Dietz (fiscal officer) – gave checks and correspondence. Asked trustees to

go over appropriations to make permanent in April. Dawn also asked for values for vehicles for the fire dept for Otarma for the annual renewal. Trustees discussed the cost plus 10%. They also said to make the vehicles replacement cost. Dawn to forward information to Otarma.

**Ken made a motion to make the temporary appropriations permanent to send to the County with the changes below, Alan 2<sup>nd</sup> all in favor Resolution #16**

**increase MVL \$10,000 Ken – Troy 2<sup>nd</sup> aif Resolution# 17**  
**increase Gas \$90,000 Ken – Troy 2<sup>nd</sup> aif Resolution# 18**  
**increase R&B \$100,000 Ken – Alan 2<sup>nd</sup> aif Resolution # 19**  
**increase Cemetery \$5000 Ken – Alan 2<sup>nd</sup> aif Resolution # 20**  
**increase Special Levy \$10,000 Ken – Alan aif Resolution # 21**

- i) Claude Kobernik (fire chief) stated they had the hearing for Zoning Board of Appeals – the ruling was allowed to split the property. Claude said the neighbors had no issues with variance. He said all board members were at the meeting. Claude also said dispatch will be moved by the end of the month.

**Ken made a motion to go into executive session for employee issues,**  
**Roll call: Troy Vanek – yes Alan Kohta – yes Ken Kister – yes**  
**All in favor Resolution #22**

**Ken made a motion to go into regular session**  
**Roll call: Troy Vanek – yes Alan Kohta – yes Ken Kister – yes**  
**All in favor Resolution #23**

**Ken stated they will discuss issue with employee in the future.**

ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 8:13 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Ken Kister