

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**09/21/2020**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **09/21/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK, TRACY KOHTA, MARK DEGAN** and **ROB OCASIO**.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 09/08/2020 minutes, Troy 2<sup>nd</sup>, Both in Favor. Abstain: Ken Kister.

Warrants #5582-90 paid in the amount of \$3,526.53. Void #5587

### **I. OPEN BUSINESS**

#### **1. DEWEY ROAD**

### **II. DISCUSSION**

- a) Rob Ocasio (Fire & Road Dept.) – Fire Dept. is applying for a CLIA (Clinical Laboratory Improvement Amendment) license which is renewed every 2 years.
- b) Claude Kobernik (Fire Chief) – Fire Dept. has started the process to apply for the FEMA Grant to purchase new air packs. Unit #369 is having a brake issues and getting a price to repair. The old squad is back in service. Claude spoke to county commissioners & treasurer about the CARES Act. He found out a lot of departments are using the money for PPE gear – coveralls, turn-out gear and safety vests. We would receive \$10,150.96. Claude is looking for 2 sets of turn-out gear (\$5,000), 30 sets of coveralls & 6 or 7 sets of extrication coveralls (\$4,500) and safety vests (\$500). **Ken made a motion to go into contract for the CARES Act for the Fire Dept. to buy PPE gear - turn-out gear, coveralls & safety vest for up to \$10,150.92. Alan 2<sup>nd</sup>, All in Favor. Resolution #83.** Claude to still passing his fire course. Plymouth Township is having department issues and hiring part-time personnel from 7:00 am to 11:00 pm. They will continue to do mutual aid with Sheffield.
- c) Mark Degan (Zoning & Cemetery) – Drain tile installation is complete and working on replacing mailboxes. County is repairing machine to spread the seed & mulch and said we need enough seed for an acre. Trustees discussed that an acre of seed does not seem like enough. **Ken made a motion to purchase seed & tack enough for 1.5 acres for Dewey Road project and renting machine from County for up to \$2,000. Alan 2<sup>nd</sup>, All in Favor. Resolution #84** Zoning – complaint on Sheffield Rd. and variance may be filed for trailer across the street. Cemetery – Mr. Amidon purchasing 8 gravesites & mailing in a check. No footer request to date.
- d) Troy Vanek (Trustee) – Stated the cemetery and Dewey Road looks good.
- e) Alan Kohta (Trustee) – Spoke to Plymouth - getting a lot tires dumped in township. Mark to pick up dumped recliner on Peebles road.
- f) Ken Kister (Trustee) – Called for pricing to insulate the garage. Have to use grant money this year or we will lose part of it. Thanks to Ken for donation of a few lengths of 15” pipe and 24” pipe and concrete mix. Trustees discussed John Deere lawn mower needing welding done on deck.

g) Tracy Kohta (Fiscal Officer) – Discussed switching over telephone to township account. Passed checks to sign.

ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2<sup>nd</sup>, All in Favor, 7:57 pm  
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Ken Kister