

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

08/05/2019

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **08/05/2019** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, DALE HAYES, MARK DEGAN & CLAUDE KOBERNIK, NICHOLAS KOBERNIK & DAWN DIETZ**

Alan stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve minutes with corrections, Alan 2nd all in favor.

Warrants 5316-5326 paid for \$6160.63 were paid

I. OPEN BUSINESS

- 1. Cemetery Fees**
- 2. Demolition Resolution**

II. DISCUSSION

- a)** Dale Hayes (resident) discussed a mapping cemetery program. The cost of the cemetery program is around \$7000-\$8000. Dale to forward information to the trustees regarding the program. Dawn discussed the cemetery fund is low on money- she discussed the general fund covering the cost.
- b)** Nicholas Kobernik (resident) nothing
- c)** Mark Degan (road superintendent) stated he has been maintaining the roads. Mark briefly discussed a complaint for dust on Maple Rd. Mark also discussed the Dewey Rd. project – he asked for 200 ft. pipe for Dewey Rd. Dawn asked Mark to keep the Dewey Rd. project cost separate for accounting purposes. Mark and Dawn to go over cost before submitting for reimbursement. Mark said the tie rod broke in the big tractor – Cope Equipment to fix. Mark had one burial in the cemetery. Mark discussed a few zoning issues. **Ken made a**

motion to purchase up to \$3000.00 in pipe and \$3000.00 in stone for the Dewey Rd. Project out of the gas fund. Alan 2nd all in favor Resolution # 47.

- d) Claude Kobernik (fire dept.) stated they got the EMS grant for \$1250.00 – Claude gave estimate for \$1550.00 to put towards the grant for patient lift assist equipment and various equipment. **Alan made a motion to purchase per quote from Source Products for \$1550.00 with a reimbursement from the grant of \$1250.00 Ken 2nd all in favor Resolution # 48.** Claude also said they received the ODNR grant for gloves and misc. equipment for fighting grass fires. Claude said Unit 361 is first out for responding, Unit 371 was first out for 2 months. Claude said he is rotating squads. Claude and Alan briefly discussed dispatching. Claude also said Pine Lake went well. Claude gave three-run report request to Dawn.
- e) Ken Kister (trustee) nothing.
- f) Alan Kohta (chairman) stated he drove roads and they look good. He also said he received a text from a resident regarding a compliment from Mr. Vance on Dewey Rd. for Mark. Alan also discussed flushing the dry hydrants in the township.
- g) Dawn (fiscal officer) gave trustees checks and correspondence. Dawn stated she reached out to the prosecutor for an opinion on run report medical release information to send to the requestor.

ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2nd all in favor, 8:22 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta