

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **09/17/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: TROY VANEK, ALAN KOHTA, KEN KISTER, MARK DEGAN, CLAUDE KOBERNIK, JAMES NELLIS, DALE HAYES, DAWN DIETZ & NATALIE SHAUBERGER

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the minutes. Ken 2nd. All in favor

Warrants 5119-5126 paid in the amount of \$9205.12

Monthly Receipts- \$12165.65

Monthly EFT payroll \$1499.18, \$1837.94, \$2313.74 & \$1661.27

Monthly Online Payments

Irs \$753.54 Treasurer \$176.38 Opers \$2074.55 The illuminating \$556.21

Aqua \$10.00 Waste Mgmt. \$86.28 Windstream \$263.98

Zito Media \$73.18 Verizon \$65.45

I. OPEN BUSINESS

1. Nopec Grant pass resolution to use by the end of the year.

II. DISCUSSION

- a) Dale Hayes (resident) nothing
- b) Natalie Shauberger(zoning) nothing
- c) James Nellis (fire dept.) nothing
- d) Alan Kohta (trustee) stated the county meeting is in Monroe Twp. this month. He also said Babb's Door will be here this week. Alan had a brief discussion on Unit 371 and he said he is in favor of keeping it.
- e) Mark Degan (road superintendent) stated the crossover pipe is ready for Maple Rd. There was discussion on moving forward to resurface Maple Rd. for \$50204.66. The trustees and fiscal officer discussed the best fund to pay for the resurfacing. Mark said he will do the footers in the Cemetery before Oct 1st. Mark also discussed briefly zoning issues. Kenny brought up a house

at the end of Plymouth Ridge for Mark to look into. Mark said the recreational vehicles need to be behind the front of the house and no more camping as of October 1st. Mark also spoke with the health dept. regarding people living in their campers without a septic tank.

- f) Claude Kobernik (fire chief) stated the open house is this Sunday from 2-5 pm. Unit 376 the fuel pump was repaired. Claude said Thomas Fence donated the fence out front and the association is paying for the install. Claude also said he would like to put a riser and cap on the septic tank. There was discussion on the worth of Unit 371. The estimates coming in was \$19,000 to \$23,000. The trustees and fire chief decided to keep unit 371. **Ken made a motion to rescind resolution # 49, Troy 2nd all in favor Resolution #50.** Claude discussed outfitting the unit will cost around \$15,000. Jamie Nellis said to get it up to specification will be another \$60,000. He said it is a solid truck. **Ken made a motion to purchase up to \$6000.00 to repair Unit 371 out of 2281 machinery and equipment, Troy 2nd all in favor Resolution #51.** **Ken made a motion to purchase 2 sets of fire gear up to \$7000.00 out of 2281 other expenses, Troy 2nd all of favor Resolution #52.** Claude also discussed he is trying to get a few grants. He discussed getting a grant writer. Claude stated he needs air packs for the trucks at around \$5000.00 apiece. They also discussed needing a cascade system for around \$10,000 to \$15,000.
- g) Ken Kister (trustee) discussed the Dewey Rd. Grant letter briefly. There also more discussion on resurfacing Maple Rd. **Ken made a motion to reallocate \$24,000 in 2011 MVL fund (combined) to contracted services for Maple Rd resurfacing, Troy 2nd all in favor Resolution #53** **Ken made a motion to reallocate \$27,000 in 2231 Permissive (combined) to contracted services for Maple Rd. resurfacing, Troy 2nd all in favor Resolution#54.** **Ken made a motion to resurface Maple Rd. from Lilly Rd – to Sheffield Rd. up to \$52,000. Troy 2nd all in favor Resolution #55**
- h) Troy Vanek (chairman) nothing.
- i) Dawn (fiscal officer) gave trustees checks and correspondence and a background check. Dawn asked Claude about the charge on the credit card that was not paid. Claude to take care of it. Dawn discussed briefly Amerisearch is doing a more extensive background check. Ken discussed the procedure for new employees to get background checks. He said the information needs to be given to Dawn and she will upload this information to Amerisearch. Dawn gave letter from the prosecutor for paying off the ambulance out of the ambulance fund. Dawn said she forwarded the letter to the auditor.
Ken also said the background check is good.

ADJOURNMENT

Ken made motion to adjourn the meeting, Troy 2nd all in favor, 8:14 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek