

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

02/05/2018

**Chairman Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **02/05/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: TROY VANEK, ALAN KOHTA, KEN KISTER, CLAUDE KOBERNIK, NATALIE SHAUGHBERGER, MARK DEGAN, ROY AND WANDA CUSANO, ALIVIA KISTER JENNA COON & DAWN DIETZ

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the minutes with corrections. Ken 2<sup>nd</sup>. All in favor.

Warrants paid 4982, 4983 vd – 4994 in the amount of \$4956.18

## **II. DISCUSSION**

- a) Roy Cusano (resident) had a question about increasing water fee/rates – Ken explained this is on private water sources.
- b) Wanda Cusano (resident) questioned the website date and time for the produce distribution – Dawn said this was automatically update put on the website by a prior employee Natalie said it is the 1<sup>st</sup> Friday of every month 4:30-6:30. Ken asked to be notified if it is icy so he can take care of the parking lot.
- c) Alivia Kister and Jenna Coon (residents) stated they are here for an Edgewood school govt project.
- d) Natalie Shaubeger (resident) thanked Mark for his help with the produce give away. In addition, Natalie said the Easter Party is March 24. She asked for bike donations for the party.
- e) Mark Degan (road superintendent) stated there was two more burials at the cemetery. Mark also said he found some cinders – \$14.00 ton pickup - \$24.00 ton delivered. **Ken made a motion to order 2 loads of cinders from Lakeside Sand and Gravel. Alan 2<sup>nd</sup> all in favor Resolution #6.** Mark gave quote on V-plow \$6725.00. Mark said the big new plow he has working well. Mark also said he ordered permanent delineators for the roads.
- f) Claude Kobernik (fire chief) stated unit 379 out of service waiting to be painted at Gainers Auto Body. Claude asked about the 2281 Ambulance Fund and what it can be used on. Dawn to check into the language for this fund.

Claude gave a quote for garage door - \$3006.00 – from Capp Steel. Claude said the door and the install will be paid by the fire dept. association. Claude said the concrete would be donated. **Ken made a motion for Capp Steel to frame in steel framework for overhead door out of fund 2901 \$3006.00, Alan 2<sup>nd</sup> aif Resolution#7.** Claude said the 2<sup>nd</sup> out squad heart monitor went down. Dan from UH hospital is looking to donate another heart monitor to our township. Claude said the ems/fire storage room is almost done. Claude is also looking at building a gear dryer. Claude also said if there are residents that are hearing impaired – he can get from the State Fire Marshall – free hearing impaired smoke detectors.

- g) Alan Kohta (trustee) stated he went to the county meeting – they discussed a free Remote Area Medical clinic at the Ashtabula Towne Square – dates are 4-20 to 4-22-2018. They need volunteers for this event. Alan discussed he drove the roads – he said they have a ton of potholes. Alan said he thinks maybe the brine they use to put down did hold the roads together. Alan said the next county meeting there needs to be two trustees to sign for the mileage.
- h) Ken Kister (trustee) asked Dawn for the 2017 resolutions summary. Ken also wanted to know if we are up to date on the levies. Dawn said we should be good for a while. Ken also discussed closing Benetka Hill Rd or putting up a no maintenance sign on the road for the winter. Dawn said to check with the county commissioners to see what the guidelines are before closing the road.
- i) Troy Vanek (chairman) stated he had a call from a resident about getting funds from the county to demolish a house on Plymouth Ridge Rd. and Stanhope Kelloggsville Rd.
- j) Dawn (fiscal officer) gave trustees checks and correspondence. Dawn also discussed the cemetery fund and spending in the last few years. Dawn gave inventory sheets. Dawn gave Claude copy of receipts needed. Dawn also discussed when switching to new computer – the minutes cd saved on the old computer may be lost. They are unable to transfer to the new system. Dawn discussed briefly Careworks and the township joining for a group rate. **Ken made a motion to continue with Careworks for workers comp. Alan 2<sup>nd</sup> aif Resolution #8.** Dawn gave new credit cards for the township.

#### ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 8:03 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X



Minutes approved by: Troy Vanek