

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

10/02/2017

CHAIRMAN KEN KISTER called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **10/02/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, CLAUDE KOBERNIK, ROB OCASIO JR., NATALIE SHAUBERGER and MARK DEGAN

Ken stated he would like to take a moment of silence for the passing of Dale Sackett who served the township for many years. He will be missed. Ken also stated he would like to take a moment of silence for all of the events happening in our county with hurricanes and the recent Las Vegas shooting.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to accept minutes with corrections, Ken 2nd all in favor

Warrants 4925-4928 in the amount \$5946.74

I. OPEN BUSINESS

II. OPEN ISSUES

- a) Natalie Shauburger (fire dept. and zoning board) stated she is selling tickets for the Night at the Races event and taking donations for Halloween.
- b) Mark Degan (road superintendent) stated Dibble Rd is completed. Mark also said he is waiting on cinders. Gave one permit for a pole barn on Plymouth Ridge. Mark stated he also will be working on footers in the cemetery. Mark gave one burial permit. Mark also said he will be working on driveway pipes. Ken discussed the complaint on Hines Rd. regarding dust. Mark said they have put down dust control on Hines. Rd. Mark to monitor weather regarding calling for brine.
- c) Claude Kobernik (fire chief) stated they ordered shirts that will be for sale and the proceeds will be going to breast cancer awareness. Claude said it has been a slow month for ems calls. Claude said unit 379 has front end issues. Claude

stated if possible he will send it to a different repair shop that specializes in ambulance vehicles in Montville. Claude spoke to the Water Conservations people regarding the dry hydrants in our township and getting them certified in the spring. The township guys did the truck pulls and donated the proceeds to Shriners hospital. Ken discussed when taking the vehicles to events, we need to make sure the vehicles have gas in them. Ken also discussed having another key available to unlock the gas pumps when necessary. Alan also stated taking the older vehicles to these events and leaving the equipped vehicles at the township in the future.

- d) Alan Kohta (trustee) stated he went to the county meeting. The auditor discussed their new website. Janet Switzer also discussed the recycling bins maybe coming back in the spring time. Alan told her we would be interested in getting one for our township. Alan said he drove roads and there are a little dusty but in good condition. Alan also said at the county meeting they discussed vacant homes and there are steps available to get these properties removed.
- e) Rob Ocasio (fire dept.) nothing
- f) Ken (trustee) asked about advertising for the upcoming levies. Ken discussed the question Dawn had about if injured on the job – do we pay for the day? The trustees agreed that they will be payed if injured on the job. Ken went over the Otarma Risk Mgmt. recommendations. Ken also discussed forwarding the logs to Dawn at the end of the year.
- g) Dawn (fiscal officer) absent - gave checks & correspondence.

III. ADJOURNMENT

Alan made motion to adjourn the meeting @ 7:53pm
Ken 2nd all in favor,

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister