

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

05/16/2016

**CHAIRMAN ALAN KOHTA** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7PM on **05/16/2016** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, KEN KISTER, CLAUDE KOBERNIK, MARK DEGAN, GLENDA DOUGHERTY NATALIE SHAUBERGER AND DAWN DIETZ

Alan stated our meetings are audio recorded.

Troy made a motion to accept the minutes, Ken 2<sup>nd</sup>. All in favor

Warrants 4645-4655 in the amount of \$2706.91 paid.  
Receipts in the amount of \$12435.10 were deposited.  
EFT payroll amounts for \$4280.71 were paid

### **I. OPEN BUSINESS**

1. Cemetery fees
2. Guidelines 2016

### **II. OPEN ISSUES**

- a) Glenda Dougherty (resident) thanked Mark & the trustees for his work on Dewey Rd. She feels it is better than it ever has been. She gave a visual presentation on why Dewey Rd. needs paved. The trustees thanked her. Ken asked her if he could keep the presentation to present it for the grant.
- b) Natalie (zoning) stated she has been going over the zoning text. Alan said they (zoning) will try to get one more meeting in, and take off a few months. Alan said there was discussion with the zoning regarding a 6 ft. fence around swimming pools. There also was discussion regarding the tiny homes.
- c) Claude (fire chief) stated they are starting fire inspections on commercial properties. On Memorial Day they will bring over the fire trucks. Claude said they also will be having a fund raiser called "Nite at the Races". Claude gave breakdown for fire dept. pay to Alan. There was brief discussion on the roof.
- d) Mark (road superintendent) stated he got the Veteran Holders for the cemetery and he has some extra ones. Mark also said he spoke with Monroe Twp. and North Kingsville and they do not have cemetery levies. Alan said Plymouth Twp. also does not have one and Kingsville has a .5 levy. Mark also gave (2) P.O. from the county for road signs and cold patch. **Ken made a motion to have an Open P.O. with the county for material and machinery for cold patch and signs, Troy 2<sup>nd</sup> all in favor Resolution #37.** Payment will be taken out of road and bridge and the gas fund.
- e) Troy (trustee) stated Lynn Randolph has been trimming trees at the cemetery.
- f) Ken (trustee) asked about the Otarma Grant. He will be applying for one this year also. Ken discussed our road levy @ 2.5 mills, Plymouth Twp. is 5.5 and Kingsville twp. is 5.25. He brought this up because other twp. have more money to pave roads. There was a brief discussion on putting future levies on for this purpose. Ken discussed the records request letter we received. Ken stated he is going to a records retention meeting and he will take the letter with him. Ken thanked everyone for clean-up day
- g) Alan (chairman) stated a special thanks to Dale Hayes for helping at clean-up day and also everyone who helped. Alan stated a county meeting this Thursday @ A-tech. Alan said (1) complaint on Maple and Plymouth Gageville regarding dust. Alan went over the Memorial Day information. Alan said Neal Post donated grave markers – he would like to give them a donation.

h) Dawn (fiscal officer) gave checks and correspondence.

**III. ADJOURNMENT**

Ken made motion to adjourn the meeting, Troy 2<sup>nd</sup> all in favor, 8:13 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

**X**

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Minutes approved by: Alan Kohta