

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

02/01/2016

CHAIRMAN Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **2/01/2016** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: TROY VANEK, MARK DEGAN ALAN KOHTA, KEN KISTER, NATALIE SHAUBERGER, DALE HAYES, ELLEN WEIR, ROBERT OCASIO, DAWN DIETZ & CLAUDE KOBERNIK

Alan stated our meetings are audio recorded and copies of the minutes are available.

Troy made a motion to approve the minutes 1/19 & 1/23, Alan 2nd. Ken abstained on the 1/19 minutes – absent.

Warrants 4577-4582 the amount of \$6002.30 were paid.

Receipts in the amount of \$2058.29 deposited.

EFT payroll amounts \$5373.79

I. OPEN BUSINESS

1. STONE BIDS

2. LEVIES

II. OPEN ISSUES

- a) Robert Ocasio (fire dept.) asked about putting up a plaque for Dave Kray. Alan agreed.
- b) Natalie Shauburger (zoning) stated Easter is in March and she asked for donations. Dawn stated she asked Tony Long can we take donations out of our fund and he said general fund only.
- c) Dale Hayes (resident) nothing
- d) Ellen Weir (resident) asked about how the ditching is coming – her neighbor Pam was inquiring. Ken said it is in the county's hands, he went there to get it on the books.
- e) Claude (fire chief) stated the 2015 state reporting is done for the ems – he thanked Rob for handling this. New fire reporting software is running and Claude said he wants to take his time with this. All personnel in school are passing. Claude has started demo in the bathrooms. A lot of repairs have been done – he thanked the fire dept. guys for helping. Claude gave a mutual aid agreement from Jefferson Rescue to the trustees. Claude has been working on dispatching procedures for Plymouth and Saybrook twp. He gave them a simplified printed version for the dispatchers to use. Claude asked for a new suction unit - \$463.75. Claude asked about the agreement for the Gater – the trustees said they didn't have one. Claude said there will be a class on common sense and death procedures that the highway patrol will speak at. Claude asked when he goes to meetings can he expense the meals – Ken said yes. Claude asked about the inventory – Dawn asked the trustees what do they want listed on there – she questioned putting on the throw away items. Ken suggested sending an email to Tony. Dawn said she already did. Claude said the old laptop was scraped – unable to be fixed.
- f) Mark (road dept) met with Laurie Haines for the vet monument. Ken said it is going to cost \$600.00 to fix. **KEN MADE A MOTION TO HAVE HAINES MEMORIAL UPRIGHT THE STONE FOR \$600.00 ANY DAMAGE FROM THE CAR WILL BE ADDED LATER, TROY 2ND ALL IN FAVOR RESOLUTION #6.**

Mark stated there is a burial this week. Also someone is dumping tires. Mark said he has been putting cinders down due to weather. He said the townships work together pretty well. Mark said there was a fire in Monroe twp. they helped out on. He and a trustee moved the semi truck away from the fire – and this saved the truck. Mark said on Dibble Rd over 1500 cars drive daily – the county did a count.

- g) Troy (trustee) stated no complaints – roads are muddy.
- h) Ken (trustee) went to see Tim Martin about grants - \$45,000 is our limit that they will match. He is going over to Dewey Rd to look at it. Ken discussed some stones at the cemetery needing work. **KEN MADE A MOTION FOR \$5000.00 FOR HAINES MEMORIAL TO SET OLD STONES AND LEVEL AREAS IN CEMETERY IN OLD AND NEW SECTIONS, TROY 2ND ALL IN FAVOR RESOLUTION #7.**
KEN MADE A MOTION TO ORDER (5) LOADS OF CINDERS, TROY 2ND ALL IN FAVOR RESOLUTION # 8
- i) Alan (chairman) stated he spoke to Ed Bailey – he will stay on the zoning board. Alan spoke with Mrs Nicka she said Larry Nicka – will stay on but they will let him. Claude asked to be removed from the Zoning Board of Appeals. Alan will get with Roger regarding rates for surrounding cemetery fees. Alan went to county trustee meeting – meeting about Injection wells. Alan said the trustees need to sign for road mileage. Alan went to county meeting for zoning – meeting about zoning board of appeals. Alan said they discussed rules and by laws. Alan doesn't believe we have them. Claude said there is a joint meeting this month with the fire chiefs and the trustees.
ALAN MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR A COMPLAINT AND A BACKGROUND CHECK, KEN 2ND ALL IN FAVOR RESOLUTION #9.

ALAN MADE A MOTION TO GO INTO REGULAR SESSION, KEN 2ND ALL IN FAVOR RESOLUTION# 10

Alan discussed when the weather is bad that our road dept guy is allowed to take the vehicle home to plow his drive to insure getting out to plow the roads. Our road dept guy is on call and frequently goes out to remove trees and other emergencies.

TROY MADE A MOTION TO ALLOW OUR ROAD GUY TO TAKE THE VEHICLE HOME IN HEAVY SNOW STORMS, KEN 2ND ALAN OPPOSED. RESOLUTION # 11.

Alan opposed he wants to see the vehicle in the garage.

ALAN MADE A MOTION TO SIGN THE MUTUAL AID CONTRACT WITH JEFFERSON RESCUE , KEN 2ND ALL IN FAVOR. RESOLUTION #12.

- e) Dawn (fiscal officer) - gave trustees checks& correspondence.

ADJOURNMENT

Ken made motion to adjourn the meeting, Troy 2nd all in favor, 8:52 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta