

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

03/16/2015

**CHAIRMAN KEN KISTER** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **03/16/2015** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, KEN KISTER, CLAUDE KOBERNIK, BRUCE TURNER, BARB & DAVE KRAY, WILL BALLAS, GLENDA DAUGHERTY, NATALIE SHAUBERGER AND DAWN DIETZ.

Ken stated our meetings are audio recorded.

Troy made a motion to accept the minutes, Alan 2<sup>nd</sup> all in favor.

Warrants 4367-4374 in the amount of \$1669.43 were paid.

Receipts in the amount of \$17677.23 were deposited.

EFT payroll amounts for \$1436.7 were paid

Opers \$2659.18 Irs \$1212.77

### **I. OPEN BUSINESS**

#### **1. Waterline tap in fee.**

### **II. OPEN ISSUES**

- a) Claude (fire dept.) stated squad getting fixed, battery issues. All ems reporting is done for 2014. Claude said online charting is also set up.
- b) Bruce (fire dept.) nothing
- c) Mrs. Daughtery (resident) nothing
- d) Barb (fire dept.) requested new fans and a fixture for the fire dept. Ken said if under \$500.00 Dave can approve.
- e) Alan (trustee) discussed the purchase of the new truck. The truck is under state purchase, but the bed is not and is under \$50,000. Trustees discussed the difference in the 700 and 400 Truck series. Contract will be signed for the new truck. Alan said complaint on Dibble Rd., difficult getting in and out.
- f) Joe (fire dept.) gave flyers for Easter Hunt. Joe stated they (Bruce, Dennis and Joe) went to training in Bowling Green.
- g) Will Ballas (American Road) answered questions regarding truck purchase. Lead time for new truck is June-July. Will also went over House Bill 204 and discussed guidelines for purchasing the truck
- h) Dave (fire dept.) stated we have a firefighter that would like to go from 120-240 hrs. Trustees Ok'd. **Alan made a motion to pay for 240hr course for Greg Walker, Troy 2<sup>nd</sup> all in favor Resolution #18.** Dave discussed a Hazmat class coming up in April. Kent state also will have fire training in Apr/May, \$25 per day. Dave discussed putting a money pkg together for the Gator. Dave discussed before setting any dates in the hall they need to get with Barb to see if it is booked.
- i) Troy (trustee) discussed getting stone bids in the paper. Bid date set for April 6<sup>th</sup> @ 7pm. Troy discussed going over Mark's evaluation when he returns. Troy discussed the roads are sloppy.
- j) Ken (chairman) discussed Cummings property. A date was set for waterline discussion – April 13<sup>th</sup> @ 7pm.

**Kenny made a motion to go executive session with Dave, Bruce and Claude for fire dept. procedures @ 7:50, Troy 2<sup>nd</sup>. All in favor Resolution #19**

**Troy made a motion to go back into regular session @8:20, Alan 2<sup>nd</sup> all in favor Resolution # 20.**

Ken discussed procedures with surrounding twp. and mutual aid – Dave to check into a few things.

- k) Dawn (fiscal officer) gave checks and correspondence. Dawn asked for an amended cert. for \$100,000 loan for road dept. truck. **Ken made a motion to amend the cert. of resources for \$100,000 for the Andover Bank loan for the road dept. truck, Troy 2<sup>nd</sup> all in favor Resolution #21.**

Maurer's mowing wanted to start cleanup at the cemetery– trustees discussed the cemetery mowing going to bid also. Dawn discussed the correction with Opers and paying Mark directly for his vacation and sick time. We currently pay Opers for used sick and vacation and not pay out. Dawn also asked for inventory sheets.

### **III. ADJOURNMENT**

Troy made motion to adjourn the meeting, Ken 2<sup>nd</sup> all in favor, 8:45pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Ken Kister