

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

02/17/2015

**CHAIRMAN KEN KISTER** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **02/17/2015** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, KEN KISTER, CLAUDE KOBERNIK, BRUCE TURNER, MARK DEGAN, ETHAN VANCE, JEFFREY JONES, DALE HAYES, MIKE KELLY, BARB & DAVE KRAY AND DAWN DIETZ.

Ken stated our meetings are audio recorded.

Alan made a motion to accept the minutes with corrections, Troy 2<sup>nd</sup> all in favor.

Warrants 4348-4352 in the amount of \$ 20555.60 were paid.

Receipts in the amount of \$5398.56 were deposited.

EFT payroll amounts for \$2801.40 were paid

### **I. OPEN BUSINESS**

#### **1. Waterline tap in fee.**

### **II. OPEN ISSUES**

- a) Dale Hayes (resident) nothing
- b) Claude (fire dept.) stated we need a battery operated razor for the squad, cost is \$250.00. Claude also stated they need a new pulse ox.
- c) Bruce (fire dept.) nothing
- d) Ethan (fire dept.) nothing
- e) Barb (fire dept.) nothing
- f) Mike (zoning) nothing
- g) Dave (fire dept.) unit 379 had a battery issue, Horton to check out. Dave said there was a call and they asked Jefferson Rescue to respond also, Jefferson Rescue said they were not in mutual aid with Sheffield Twp. anymore. Dave spoke with Jim Brueggeman; he said they will not get involved with anyone that has political issues in the fire dept. Troy to contact Jefferson Rescue to discuss this issue. Dave also requested executive session for an employee issue.
- h) Mark (road dept.) stated he would like the trustees to pass a resolution for the new plow truck from R & R Mack. Ken said Mark is doing a good job.
- i) Alan (trustee) stated he had a meeting with Plymouth, Kingsville and Monroe discussing joint ambulance coverage – meeting went well. Alan is going to get ahold of Vince from Northwest District to discuss how they handle it. Alan said they also discussed a feasibility study. Next meeting should be the end of this month, or beginning of next month. We need two trustees at the county meeting this Thursday to sign mileage. Alan said there was a complaint regarding snow on Pebbles Rd. Alan said last zoning meeting, not enough people, Mike has a zoning book that is helpful. Alan will purchase (2) this book for the zoning commission. Next zoning meeting is March 10.
- j) Troy (trustee) brought up going over Mark's evaluation.
- k) Ken (chairman) asked for a motion to institute the fire dept. policy, **Alan made a motion to institute the fire dept. policy, Troy 2<sup>nd</sup> all in favor Resolution #13.** Claude asked for copies of the fire dept. policy with a signature page.  
**Ken made a motion to purchase a new Mack truck with plow for the road dept. from American Road (plow and box), and truck from R&R Truck Sale not to exceed \$140,000. Taking payments of \$25,000 out of**

**permissive fund and \$15,000 out of road and bridge fund and financing the remainder through Andover Bank for 5 years. Troy 2<sup>nd</sup>. Alan opposed Resolution #14**– Alan would like to see the complete spec. sheet.

- 1) Jeff Jones (resident) discussed his non for profit Archery Shop he has on his property. Mike (zoning) to speak with Jeff after meeting. Ken said trustees are not involved with zoning issues. Jeff discussed the road conditions on Maple Rd. in the spring. He asked about getting drain tile by his house. Mark said the township will put the pipe in, but it is home owner responsibility to purchase the pipe.

**Ken made a motion to go into executive session to discuss personnel issues with the fire dept. Troy 2<sup>nd</sup> All in favor 7:47pm Resolution # 15**

**Troy made a motion to return from executive to regular session, Alan 2<sup>nd</sup> All in favor Resolution # 15**

Ken said we went into executive session to discuss personnel issues. The outcome is we need to take it to the prosecutor for advice.

- 1) Dawn (fiscal officer) gave checks and correspondence.

### **III. ADJOURNMENT**

Troy made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 8:31pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Ken Kister