

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

07/01/2013

I. Call to order

CHAIRMAN Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **07/01/2013** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, DALE SACKETT, DALE HAYES , GARY & ELLEN WEIR, WANDA & ROY CUSANO, TROY VANEK, NATALIE AND JEFF SHAUBERGER, CLAUDE KOBERNIK, KEN KISTER, BARB AND DAVE KRAY, DEAN BOWERS AND DAWN DIETZ.

The minutes were approved by the trustees with the following correction; Dale to get bids for tree removal at cemetery.

Warrants 3790 to 3805 in the amount of \$9478.59 were paid.
Receipts in the amount of \$6813.00 were deposited.
EFT payroll amounts for \$2772.70 were paid

II. OPEN BUSINESS

1. **Waterline tap in fee.**
2. **Trustees to decide if they will continue over all depts.**
3. **Trunk or Treat and/or traditional halloween**

III OPEN ISSUES

- a) Claude (fire dept) gave updated scholarship printout. Claude discussed repairing /maintenance to squad cot. **RESOLUTION # 43 TO GO WITH MEDPRO FOR \$ 495.00/yr FOR COT MAINTENANCE. KEN MADE A MOTION, ALAN 2ND ALL IN FAVOR.**
Claude stated received grant for \$2500.00 for training. There also will be a EMT class Sundays only with Monroe and Sheffield Stations cost is \$875.00 and \$125.00 for books. Claude asked for the ATV races July, 26, 27, 28 can we get dust control. Claude brought up a house where they went on a call had a sewage smell. Kenny asked for him to get the address.
- b) Troy (resident) stated he checked out ditching and did not see a tooth bucket doing the ditching. He felt the ditching was pretty good.
- c) Mr. Weir (resident) nothing
- d) Mrs. Weir (resident) asked about taking down the clean-up day sign.
- e) Jeff & Natalie Shauberger (resident) nothing
- f) Dean (zoning) gave two building permits. Dean stated he spoke with Brenda at the county regarding the current issues. One of her suggestions was we need a agriculture zoning permit in a different color.
- g) Barb (fire dept) nothing
- h) Dave (fire dept) gave copies of two people for insurance. Went on call, repeater still not working right. Equipment is ordered. Unit 371 safety switch on air compressor not working right. Alan said Ray's cousin will fix.
- i) Alan (trustee) got with everyone on the zoning board. Will possibly have meeting in July. Alan asked about the census – Dawn not sure how to get

information. Alan said he spoke with a resident that works for CEI and we have some of the nicest roads around.

- j) Dale (trustee) gave bids for cemetery tree removal. Scott Randolph's is \$2300.00, workers comp to follow and Lynn Randolph's is \$850.00 workers comp included. **RESOLUTION # 44 FOR LYNN RANDOLPH TO REMOVE TREES AT THE CEMETERY WITH THE COST UP TO AN ADDITIONAL \$ 500.00 IN CLEAN-UP , TOTAL \$ 1350.00 KEN MADE A MOTION, DALE 2ND ALL IN FAVOR.**

Dale called county to tell them the chip and seal is a go. Dale stated well was dry over the weekend. Alan to add Clorox, Health dept will retest water. Dale asked about township tapes from Kenny, Kenny working on getting him copies. Dale gave \$10.00 for copy of zoning text to Richard Pintar.

- k) Ken (chairman) asked about the phone bill with Linda. Dawn to forward information to prosecutor because of time lapse for Linda to respond. Kenny to get formal quote from Phil regarding \$125.00 monthly repeater fee for fire dept. Kenny's secretary sent out letters for ditching. Kenny asked about selling the Green Mack truck. Dale to bring in magazine to advertise in. Mack's fuel tank leaking. **RESOLUTION # 45 TO FIX FUEL TANK ON MACK TRUCK, KEN MADE A MOTION, ALAN 2ND. ALL IN FAVOR.**

Kenny's said there was an incident at the cemetery with a resident. Alan said Mark goes above and beyond to fix the problem. Alan suggested that Mark in the future asked our residents how he can help them out. This can keep things from escalating. Kenny suggested filling in the graves a different way and this may help settling.

- l) Dawn (fiscal officer) gave checks and correspondence to trustees. Dawn asked about the 2nd quote from Hudson Communication. **RESOLUTION # 46, KEN MADE A MOTION TO GO WITH 2ND QUOTE FROM HUDSON COMMUNICATION FOR \$1252.00 for additional equipment, DALE 2ND ALL IN FAVOR.**

RESOLUTION # 47 TO MOVE EXPENDITURES FROM 2191 TO 2901 PER AUDIT ADJUSTMENTS except for funds spent from the 2191 fund and tax collection fees AND SEND NEW CERT. OF ESTIMATED RESOURCES TO COUNTY, KEN MADE A MOTION, ALAN 2ND ALL IN FAVOR.

III. ADJOURNMENT

Alan made motion to adjourn the meeting, Dale 2nd all in favor, 8:05 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister