

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

06/02/2014

CHAIRMAN Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **06/02/2014** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, NATALIE SHAUBERGER, KEN KISTER, MARK DEGAN, DAVE KRAY, CLAUDE KOBERNIK, BRUCE TURNER, SARAH PERKINS, JOE JANSON, DONNIE DIETZ, ELLEN WEIR AND DAWN DIETZ.

Alan stated our meetings are audio recorded.

Troy made a motion was made to accept the May 19 minutes with adding birming and crowning to Dewey Rd. Ken to discuss with Road Superintendent, Ken 2nd all in favor.

Ken made a motion to accept the May 30 minutes with adding the if township owned & operated, no liability to trustees to change articles of incorporation in the fire dept. Troy 2nd all in favor

Warrants 4062-4073 in the amount of \$1940.47 were paid.

Receipts in the amount of \$8519.58 were deposited.

EFT payroll amounts for \$ \$2960.58 & \$1452.09

I. OPEN BUSINESS

- 1. Waterline tap in fee.**
- 2. Table Kingsville Fire Dept. Compensation Letter**
- 3. Speed limit**
- 4. Volunteer Fire Dept. Pay**
- 5. Benetka Bridge Mowing**

III OPEN ISSUES

- a) Donnie (fire dept.) inquired about getting a constable in Sheffield Twp. due to recent break-ins. He also asked about neighborhood watch.
- b) Bruce (fire dept.) requested May 30th tape.
- c) Barb (fire dept.) requested May 30th tape.
- d) Joe (fire dept.) nothing
- e) Sarah (fire dept.) nothing
- f) Natalie (zoning) gave receipt for Zoning Workshop. She stated next meeting is next Tuesday @ 7pm.
- g) Claude (fire dept.) stated complaint on Maple Rd. around Baldwin's Farm area.
- h) Dave (Fire Chief) gave quote on fire gear from Warren Fire & Equipment through State Purchasing. Ken spoke with Ron Deamer @ Asht. Fire Dept., he recommended Mickey with Warren Fire to check out current fire gear for safety. Ken asked Dave to set up a meeting with Mickey. There is also a lady in Mentor that can repair fire gear. Dave said currently we do not have enough gear. The trustees discussed the current fire gear situation.
- i) Mark (road dept.) stated met with engineer regarding Maple Rd. and Griggs Rd.- crossover needs fixed – will be done this week. Mark said on North Maple he put stone down to help fix problem. Mark said road side mowing is started. Mark said cost of signs are \$50.36, curve signs a couple dollars more.
Ken made a motion to purchase signs through the county (14) 35 mph with posts, (6) curve signs with posts (4) children at play with posts, Troy 2nd all in favor Resolution # 40

Mark also requested pipe. Ken made a motion for Mark to order (5) qty. of 18"x20ft pipe from Pipelines, Troy 2nd all in favor. Resolution # 41

- j) Mrs. Weir (resident) nothing
- k) Troy (resident) thanked Alan and everyone involved in Memorial Day. Good Job
- l) Ken (trustee) stated when we met with the prosecutor she stated the current fire dept. inventory that the association has purchased should be donated to the township for the non-profit status. Ken gave Dave a letter that needs to be signed by the fire dept. regarding this issue. Ken went over the ways a fire dept. can be ran. There was discussion on this topic. Dave does feel that the fire dept. has been operating under a township owned and operated. Currently now we do not have a contract with the fire dept. There was discussion on going towards a township owned and operated fire dept. There was limited discussion on the employee manual. The fire dept. will need to get fingerprinted. – Ken to contact Amerisearch Background regarding setting up a time. The fire dept. was told to seek their own counsel regarding the fire dept.
- m) Alan (chairman) stated Carl Belkin wanted a letter stating there is no investigation regarding him at this time. Dave requested the fire chief to contact him directly regarding this matter. Alan sent letter to thank Mrs. Sommers for taps players. Alan would like to donate to American Legion and VFW for flag donation for Memorial Day services. Alan thanked the fire dept. for their attendance. **Alan made a motion to pay \$46.00 for flyers, \$25.00 for American Legion and \$25.00 for VFW for Memorial Day services, Ken 2nd all in favor. Resolution # 42**

Ken made a motion to go into executive session for employee matters and background checks @ 8:25pm, Alan 2nd all in favor Resolution # 43
Alan made a motion to return @ 8:50 from executive session, Troy 2nd. All in favor Resolution # 44

Ken stated we were in executive session to discuss background checks, and issues that may come up in the future.

- n) Dawn (fiscal officer) gave checks and correspondence to trustees. Dawn to email prosecutor regarding the articles of incorporation clause. Neroy Carter also paid \$500.00 towards waterline tap in.

Dave read a letter regarding the current questioning of the fire dept. He said he has never done anything detrimental to the dept. He said his word doesn't seem to mean anything anymore.

Alan read his resignation letter from the fire dept. He started Dec 2, 1986.

II. ADJOURNMENT

Kenny made motion to adjourn the meeting, Troy 2nd all in favor, 9:06pm. Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta