

**SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting Minutes**  
**3/18/2024**

**Chairmen Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **3/18/24** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated our meetings are audio recorded & copies of the minutes are available.

The following persons were present: TROY VANEK, ALAN KOHTA, KIRK WHITE, MARK DEGAN, JASON COY, ROB OCASIO, SANDY BORING & TRACY KOHTA.

Alan made a motion to approve 3/4/2024 meeting minutes. Kirk 2<sup>nd</sup>. Both in Favor. Troy – abstained.

Warrants #6449-6460 paid in the amount of \$60,808.81.

**OPEN BUSINESS**

- 1. Northeast Fire District**
- 2. Stone & Cemetery Mowing Bid Openings April 1st**
- 3. Clean Up Day May 4th**

**I. DISCUSSION:**

- a) Sandy Boring (Resident) – Sandy Boring asked about the telephone poles that are backing up the ditch on Hines Rd. Mark & previous trustee Ken had contacted CEI about removing them but they didn't seem to be concerned to remove them. She also said where the county cut the tree branches on the north side of Hines, the ditch needs dug out since it's backing up at the crossover pipe. Sandy is concerned with how fast cars, garbage & delivery trucks and busses go down Fink Rd. and asked how to get speed limit signs posted. She wondered about the publication of the meeting minutes. The township is not able to post the minutes on the website until the trustees approve the minutes at the next meeting. Sandy also asked about the fire district levy. Alan and Jason explained that Sheffield has been working with Monroe for over 1 ½ years and how the district will provide 24-hour coverage for the 3 townships.
- b) Mark Degan (Resident) – Mark has been trying to keep up on the roads with the backhoe & cleaning up the ditches. He picked up garbage on Benetka. Marcy Funeral Home contacted Mark about an indigent burial. The state will reimburse the township to pay the funeral home.
- c) Rob Ocasio (Resident & Fire Dept.) – Rob passed out quotes for the inside and outside cameras on both squads. Trustees discussed the quotes for the squads and Rob will get clarification if the quote is for both squads and what the price will be for one.
- d) Jason Coy (Fire Chief) – The fire department has had 179 calls to date. Jason received quotes from Phil's Garage and for \$7,179.66 and Countryside for \$6,475.22 for repair of Unit #379. **Alan made a motion to send the squad to Countryside to repair the front coil springs and everything listed on quote except for the back step and side door. Troy 2<sup>nd</sup>. All in Favor. Resolution #25.** Trustees thanked Jason for having the duty crew clean up and mop the fire hall for voting. Reports that are sent to the state are up to date through February. Hudson Communications fixed the antenna on ambulance for \$116.40. Jason asked about dry hydrants for a resident. Trustees are in favor of dry hydrants since it would benefit the township.
- e) Kirk White (Trustee) – Kirk thanked Mark for picking up the garbage and keeping up with the roads. He mentioned the tree northwest of the Benetka Bridge. The tree is not in the right of way so it cannot be taken down by the township.
- f) Alan Kohta (Trustee) – Alan said Burdick Heating is coming out on Wednesday between 11:00 & 12:00 to service the generator. Roads are pretty good – just a couple that are rough – Benetka Rd. between Sheffield & Plymouth Gageville and Maple Rd. by Lillie Rd. We will need to watch them. The fire district board swore in Jason Coy as Fire Chief and Ronda Mullins as fiscal officer. Trustees discussed Solid Waste Management plan. **Alan made a motion to accept the Solid Waste Management Resolution. Kirk 2<sup>nd</sup>. All in Favor. Resolution #26.**
- g) Troy Vanek (Trustee) – Troy drove roads.

Alan made a motion to go into executive meeting for employee issue:

Kirk – yes Alan – yes Troy – yes

Alan made a motion to return from executive session.

Kirk - yes Alan – yes Troy - yes.

Jason will handle employee issue with the fire department employees.

- h) Tracy Kohta (Fiscal Officer) – Tracy had sent the trustees a copy of the proposed permanent appropriations & discussed with the trustees the additions to the budget.

**Alan made a motion to send the permanent appropriations to the county. Troy 2<sup>nd</sup>. All in Favor. Resolution #27** Tracy passed purchase orders and checks to sign.

**i) ADJOURNMENT**

Alan made a motion to adjourn the meeting at 8:19 p.m. Troy 2<sup>nd</sup>, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

**X**

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Minutes approved by: Troy Vanek