

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

1/16/2024

Chairmen Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **1/16/24** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated our meetings are audio recorded & copies of the minutes are available.

The following persons were present: **ALAN KOHTA, TROY VANEK, KIRK WHITE, MARK DEGAN & TRACY KOHTA.**

Alan made a motion to approve 1/2/2024 meeting minutes with the addition of the word motion under resolution #3 and the removal of the word not in Alan's section. Troy 2nd. All in Favor.

Warrants #6412-6418 paid in the amount of \$8,068.80.

OPEN BUSINESS

1. Northeast fire district

I. DISCUSSION:

- a) Jason Coy (Fire Chief) – Jason was working tonight and sent Alan an update. The dept. received an invoice from Firefly for 1 set of turnout gear for the FEMA grant. The amount is not enough to close out grant. Jason will check on order. He stated that the dept. has ran 44 calls to date. Unit #369 has a broken passenger mirror and Rob will get a quote. Unit #379's battery in the loader needed repair and was out of service. The association purchased and battery and will need to be reimbursed. Side door keeper was broken on a call and will get price to order replacement parts. Dept. needed an electric heater in the room out back. Jason had a meeting with Bruce Turner. Bruce asked why he did not get paid for his runs with his years of service. Jason explained to that to get paid, you have to come to meetings and attend trainings which is in the handbook. Bruce also called Troy and asked about getting his jacket and helmet. Troy took that as a partial resignation. The name on his jacket does come off. The jacket and helmet is the property of the fire dept. and is expensive to replace. Bruce complained about how things are being ran and is not for the district. Jason and trustees feel that the dept. does not need his negativity since he has not been around the last couple years to support the dept. Alan went to the district meeting. Discussed that Kingsville is paying a little more per hour and they feel that all depts. should be paying the same. **Alan made a motion to increase the EMTs pay to \$16.77, Advanced to \$17.30, Paramedic to \$19.29 and Jimmy Batanian to 50 cents more per hour (Adv. \$17.80) since he is a certified mechanic. Troy 2nd. All in Favor. Resolution #12. Troy made a motion to have Alan Kohta represent Sheffield on the district board. Kirk 2nd. All in Favor. Resolution #13**
- b) Mark Degan (Road, Cemetery & Zoning) – Mark received a quote to fix the trucks. Trustees discussed quotes. Phil's Garage will need a check up front to order the parts for almost \$3,000. **Alan made a motion to get the 1-ton's exhaust & plow lights fixed for a max of \$1,300 and to have the MAC truck's compressor fixed & parts for \$4,000 out of 2031-330-323-0000. Troy 2nd. All in Favor. Resolution #14**
Alan made a motion to appropriate \$10,000 out of 2031-330-420-1005 for stone to stock pile. Kirk 2nd. All in Favor. Resolution #15
Mark had a burial over the weekend. Mark will need to find hydraulic fittings and hoses. He was able to get into the cemetery with the ground froze to fix the hole by the grave. People are starting to dump tires on Fink Rd. Mark also mention Kingsville would like to meet to talk about purchasing a Track Hoe together. The trustees are not in favor of purchasing a track hoe at this time with hopes of getting the Maple Road Grant.
- c) Kirk White (Trustee) – Kirk said he drove roads and said they aren't muddy anymore (since they're frozen). Troy said the potholes are filled in with snow & ice. He thanked Mark for taking care of the tree that was down on Saturday.
- d) Alan Kohta (Trustee) – Alan mentioned a tree on Benetka Hill that will need taken care off. He spoke to Mark about a couple zoning issues. Mark is going to put a letter in the Event Center's mailbox on Dibble Rd. to apply for a variance and he will check the place on Rt. 193 to see if they are living in the trailer.
- e) Troy Vanek (Trustee) – Troy drove roads and didn't see much. Fink Rd. was smoother. He asked Mark when the county will be coming back to continue with the boom mower.

- f) Tracy Kohta (Fiscal Officer) – Tracy discussed that the revenue budget was entered and that we received the schedule B from the county. The permanent appropriations need to be in by the end of March. Tracy passed purchase orders and checks to sign. Trustees discussed the amount of interest being received from Huntington and Andover Banks. **Alan made a motion to close out and move the money from Key Bank to Huntington Bank. Kirk 2nd. All in Favor. Resolution #16**

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:52 p.m. Kirk 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek