

**SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting Minutes**  
**8/21/2023**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **8/21/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK & TRACY KOHTA.

Alan made a motion to approve 8/7/2023 meeting minutes with the correction of adding an o to the end of Martuccio. Ken 2<sup>nd</sup>. All in Favor.

Warrants #6307-6316 were paid in the amount of \$9,750.90

**OPEN BUSINESS**

**1. Fire Dept. District**

**I. DISCUSSION:**

- a) Claude Kobernik (Fire Chief) – Claude noted that the township’s dollar per revenue from Medicount was \$683 per run this year compared to \$435 per run last year. He discussed things that need to be finished for setting up district. The fire dept. received a grant for \$20,000 to be distributed to the fire fighters. The fire dept. has 5 people starting the F1 Fire class. If they pass, the State of Ohio will pay for class.
- b) Mark Degan (Road Dept., Zoning & Cemetery) – Mark picked up the catch basin, tee & pipe for Dewey Rd. to complete this week. At the cemetery last week, there was a full burial. Randolph will be taking a tree down this week and the big tree next week.
- c) Troy Vanek (Trustee) – Troy received a complaint from residents on Maple Rd. the neighbors are shooting guns all day & night. There is nothing the trustees can do. If they are shooting at night, they can call the sheriff.
- d) Alan Kohta (Trustee) – Alan received a call that a rose bush was mowed over at the cemetery. Cemetery guidelines state rose bushes are not allowed. He will contact the family. Alan said between Sheffield and Plymouth Gageville on Maple Rd. and Hines Rd. will need taken care of before winter for potholes. Rest of roads are looking pretty good.
- e) Ken Kister (Trustee) – Ken call Southeastern concerning grinder. It’s getting late in the year, we would have to rent it August 30<sup>th</sup> or Sept. 5<sup>th</sup> & 6<sup>th</sup>. Trustees decided to wait until next year to rent grinder with hopes of receiving additional grindings to complete a road. Trustees will need to go to the ODOT State meeting in the early spring when they decide on road projects to receive grindings. Ken also stated that the district levy effects the 3 townships tax amounts differently. Sheffield - \$6.72, Kingsville -\$7.18 and Monroe \$8.37 per \$100,00/month.
- f) Tracy Kohta (Fiscal Officer) – Tracy emailed trustees the temporary budget information from the county. **Alan made a motion for a Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Ken 2<sup>nd</sup>. All in Favor. Resolution #63**  
Tracy passed purchase orders & checks to be signed.

**II. ADJOURNMENT**

Alan make a motion to adjourn the meeting at 7:37 p.m. Troy 2<sup>nd</sup>, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

**X**

---

Minutes approved by: Ken Kister