

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
6/20/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **6/20/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK & TRACY KOHTA.**

Alan made a motion to approve 6/5/2023 meeting minutes. Troy 2nd. All in Favor.

Warrants #6258-6270 were paid in the amount of \$25,033.28

OPEN BUSINESS

- 1. Joint Fire Dept.**
- 2. Bids for Dewey Road**

I. DISCUSSION:

- a) Claude Kobernik (Fire Dept) – Claude had the new A/C installed and is working well. The materials cost \$893 and Claude installed it during shift. Bill Ross evacuated it and will only charge \$200. Chip Comstock said the Monroe Building has to be removed from the contract and has to be a separate agreement since the township does not own the building. The wording for the chief’s qualifications needs to be changed from FF2 and paramedic. Claude discussed the culvert pipe & catch basin needing replaced in front of the fire hall due to backing-up when it rains heavy. **Ken made a motion to replace the culvert in front of the fire hall - 280’ with a catch basin up to \$4,000 out of Fire & Rescue 2901-220-323-0000 Repairs & Maintenance, Alan 2nd. All in Favor. Resolution #44**
- b) Troy Vanek (Trustee) – Nothing.
- c) Alan Kohta (Trustee) – Alan discussed invoices received for joint venture from Chip. Tracy will send Kingsville & Monroe invoices to be split 3 ways. Alan stopped in for the last zoning meeting. The zoning members are pushing 2firward and have 2 sections ready to send to the Planning Commission. Zoning Board asked the trustees to review the sections before they send them to the Planning Commission. The zoning board would like to have the text completed by the end of the year.
- d) Ken Kister (Trustee) – Ken discussed the Kingsville Twp. doing the chip & seal at the end of Wright St. **Ken made a motion to pay Kingsville Twp. to have our end of Wright St. chip & sealed out of road & bridge for \$1,070 out of 2031-330-599-0000 other expense. Alan 2nd. All in Favor. Resolution #45** Ken talked to other companies about renting the grinder. **Ken made a motion to rent the asphalt grinder from Southeastern for \$18,000 out of Road & Bridge 2031-330-599-0000 other expense. Troy 2nd. All in Favor. Resolution #46** **Ken made a motion to appropriate up to \$22,000 for misc. equipment and manpower to spread asphalt grindings on roads out of 2031-330-599-0000 Road & Bridge other expense. Troy 2nd. All in Favor. Resolution #47** County Dept. said to repost Dewey Rd. bid package. County cannot do it and does not want to get involved in OPWC projects. Ken contacted companies to bid on project.
- e) Tracy Kohta (Fiscal Officer) – Tracy asked Ken to sign the Audit Exit findings and NOPEC agreement. **Ken made a motion to accept the authorization of money from NOPEC for the 2023 Energy Community Grant. Alan 2nd. All in Favor. Resolution #48**
Tracy passed purchase orders and checks to be signed.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:56 p.m. Troy 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister-