

**SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting Minutes**  
**4/3/2023**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **4/3/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK, ROBIN PARSONS, JACK GIBSON, GENE MARTUCCIO, CHARLES SMEAL, JOHN & CHERYL LUBAN & TRACY KOHTA.

Alan made a motion to approve 3/20/2023 meeting minutes with the correction of Minutes Approved by Ken Kister. Troy 2<sup>nd</sup>. All in Favor.

Warrants #6198-6207 were paid in the amount of \$8,786.69.

March Monthly EFT payroll \$1,858.53, \$4,339.63, \$1,884.27, \$1,935.77

March Monthly receipts \$22,743.40.

March Monthly Online Payments

IRS \$1,003.60 OH Treasurer \$209.66 OPERS \$5,313.81 Zito \$91.39 Windstream \$198.23

Illuminating Co. \$730.57 Waste Mgmt. \$138.73 Aqua \$13.00

**OPEN BUSINESS**

**1. Stone & Mowing Bids**

**I. DISCUSSION:**

- a) Trustees opened and discussed the sealed stone, MC-70 and mowing bids. Township received stone bid from Larson Trucking & Heavy Equipment Repair, Inc. and Simak Trucking and Excavating, MC-70 bids from Suit-Kote and Frank Martuccio Asphalt & Paving, Inc., cemetery and Benetka Bridge mowing bids from Maurer's Quality Mowing and MC Professional Lawn Care. **Alan made a motion to except Maurer's Mowing bid for the cemetery and Benetka Road Bridge for the 2023 mowing season at a cost of \$1,826.76 per month at the cemetery and \$50 per cut at Benetka Bridge. Troy 2<sup>nd</sup>. All in Favor. Resolution #26**  
Charles Smeal, Gene Martuccio and Jack Gibson do not have anything from the meeting. MC-70 will be decided when it's needed for a project.
- b) Robin Parsons (Residents) – Thanked Mark for removing tires that were thrown on Hines Rd. Robin has new zoning computer and it's all ready to go.
- c) John & Cheryl Luban (Resident) – John & Cheryl are concerned with the trailer that is falling apart and pieces are blowing in their yard. With the high winds, pieces are banging & keeping the dogs up and barking. Mark stated the trailer is planned to be removed this week.
- d) Claude Kobernik (Fire Chief) – Chip Comstock is only available on May 11<sup>th</sup> at 7:00 p.m. for a meeting concerning going to a district. He will have a rough draft available hopefully next week. Trustees are to have questions ready to ask Chip. Air packs from the FEMA grant have arrived but not yet in service. Training needs completed first. Claude is hoping to receive a copy of the handbook and policy tomorrow to edit. Claude thanked people who attended the Gun Raffle Event.
- e) Mark Degan (Road Dept, Zoning & Cemetery) – Mark will have 2 zoning variances and needs to have a zoning board of appeals meeting. Mark was out today with a grader. A resident complimented Mark on the good job he did. Mark & Claude have had a problem with road closed signs being stolen. The township needs metal heavier signs. Southeast had demoed a crusher and discussed what to do with the asphalt grindings.
- f) Troy Vanek (Trustee) – Troy drove roads and thinks Mark needs to grade East Maple Road.
- g) Alan Kohta (Trustee) – Alan drove roads and will get with Mark with concerns. Alan let people planning bicycle run that we will not be taking part. John Helfer let Alan know that the new minister from the Gageville Church is willing to speak at Memorial Day.
- h) Ken Kister (Trustee) – Ken attended the Health Dept. meeting. Ken spoke to county, hoping to have bid package for Dewey Rd. by April 17<sup>th</sup> at the latest 1<sup>st</sup> of May.
- i) Tracy Kohta (Fiscal Officer) – Tracy turned in all requested items for the 2021-2022 audit. Tracy passed cemetery deed, purchase orders and checks to be signed. Ken discussed concern of failing banks and believes we should move part of our money into other banks.

**Ken made a motion to open to new bank accounts, one at Key Bank and on at Huntington Bank and moving \$250,000 to each of those banks getting minimal check to be able to transfer money to Andover Bank for use. Troy 2<sup>nd</sup>. All in Favor. Resolution #27**

**II. ADJOURNMENT**

Alan make a motion to adjourn the meeting at 8:13 p.m. Troy 2<sup>nd</sup>, Both in Favor.  
Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

**X**

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Minutes approved by: Ken Kister