

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
12/18/2023

Vice-Chairman Troy Vanek called to order the regular meeting of the SHEFFIELD TWP. TRUSTEES at 7:00 on 12/18/23 at the SHEFFIELD FIRE DEPT., followed by the Pledge of Allegiance. Troy stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: TROY VANEK, CLAUDE KOBERNIK, JASON COY, ALAN KOHTA, MARK DEGAN, KIRK WHITE & TRACY KOHTA. ABSENT: KEN KISTER.

Alan made a motion to approve 12/4/2023 meeting minutes. Troy 2nd. Both in Favor.

Warrants #6388-6401 were paid in the amount of \$141,627.54.

OPEN BUSINESS

1. Fire Dept. District

I. DISCUSSION:

- a) Kirk White (Resident) – Kirk asked for a list of township roads. Alan will get a list together.
- b) Mark Degan (Road/Zoning/Cemetery) –Mark spoke to Amir from the county about renting a track hoe and operator for \$130 per hour to ditch on Fink & Hines Road. **Alan made a motion to hire the county to do ditching for 5 days for an hourly rate of \$130 for an operator and track hoe up to \$5,500 concentrating on Fink and Hines Road out of 2011-330-599-0000. Troy 2nd. Both in Favor. Resolution #76** Mark received a zoning permit for a garage on Plymouth-Gageville. He took the grader out on East Maple, Maple, Fink, Hines and part of Benetka. Mark will take care of the hole by the recent burial and the limb on Forest Ridge. Alan mention Benetka Hill still needed attention and the other roads looking good.
- c) Alan Kohta (Trustee) – Alan mentioned the big hall is looking better and organized. Claude stated they are distributing the responsibilities to help Jason out. Scott packs will be gone by Christmas. Alan received one complaint for not hiring a member of Sheffield FD as chief. Alan thanked Claude for all his service to Sheffield Township and to enjoy his retirement.
- d) Claude Kobernik (Fire Chief) – Claude said that the 3 townships are sharing shifts. Also the district submitted the paperwork for the levy to be on the ballot. With the new evaluations, the Fire Levy will be 5 mil instead of 6.5 mil and bring in \$2,000 more for the fire district. The fire district will advertise for a fire chief and fiscal officer around January 1st and hopes to be hired by January 31st. Claude will be the chairman for the levy committee for the district. The four students that are going through firefighter classes are doing well. Claude will send Tracy the paperwork on the items purchased to complete FEMA Grant.
- e) Jason Coy (Fire Dept.) – Nothing.
- f) Troy Vanek (Trustee) – Troy helped Mark ditch on Maple Rd. It's too wet to work on now.
- g) Tracy Kohta (Fiscal Officer) – Tracy entered the temporary appropriations for January 1st and gave trustees appropriation status report. **Alan made a motion to approve the appropriations status for the beginning of January. Troy 2nd. Both in Favor. Resolution #77.** Tracy explained the distribution of the Retention Bonus for the EMTs and will get the fire runs payroll completed this week. Tracy passed purchase orders and checks to sign.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:46 p.m. Troy 2nd. Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek