

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**1/17/2023**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **1/17/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK, ROBIN PARSONS & TRACY KOHTA.**

Alan made a motion to approve 1/3/2023 meeting minutes. Troy 2<sup>nd</sup>. All in Favor.

Warrants #6142-6151 paid in the amount of \$3,660.94.

### **OPEN BUSINESS**

#### **1. Review guidelines for grave purchases**

#### **I. DISCUSSION:**

- a) Robin Parsons (Resident) – Nothing.
- b) Claude Kobernik (Fire Chief) – Meeting set-up with Monroe Twp. on January 31<sup>st</sup> at 7:00pm. Received Division of Forestry Grant check. Township will deposit and disburse payment. The associations from both dept. will pay the 50/50 split. Claude and Tracy met with Will Anderson concerning the FEMA call in audit on Thursday. Claude made a mistake and did not call Countryside to further question the quote received. Countryside went ahead and completed work on the ambulance and fire truck. Mark looked at boiler room door and got it to shut. Waiting for better weather to fix the door. Fire Dept. being audited by Medicare. A lot of twp. being audited. Alan not happy with Countryside always finding a wiring issue. **Ken made a motion to pay the bill on the repair of the lights on #361 & #379 through Countryside Truck Service \$1,930.64 out of Ambulance Fund 2281-230-323 Repairs and Maintenance. Troy 2<sup>nd</sup>. Ken & Troy in Favor. Alan Opposed. Resolution #13**
- c) Troy Vanek (Trustee) – Nothing.
- d) Alan Kohta (Trustee) – Alan received a call from Fleming Billman Funeral Home concerning an indigent burial of resident Robert George Nerone Sr. of 3403 St. Rt 193. in the cemetery. **Alan made a motion to give a cemetery site to Robert George Nerone Sr. as an indigent burial. Troy 2<sup>nd</sup>. All in Favor. Resolution #14**  
Alan received a call from Carol Blair about the road not being plowed. Advised her that it was a county road. Mark should not be plowing a county road unless they need help. Alan received a call from Rob Ocasio about the association paying for DEF fluid and propane. Township cannot pay the bill if not received. Alan asked John Helfer to be on the zoning board of appeals and he will get back to us. Zoning Board would like to meet the 2<sup>nd</sup> and 4<sup>th</sup> Mondays.
- e) Ken Kister (Trustee) – Contacted county about bid package for Dewey Road. Discussed mowing and stone bid to advertise beginning of March and bid openings for April 3<sup>rd</sup>.
- f) Tracy Kohta (Fiscal Officer) – Gave trustees community grant from the Solid Waste Management. Trustees signed cemetery deed for Charles Cusano. Tracy closing out the year end on UAN and sending out W-2s and 1099s. Mark dropped off quotes for getting the MAC truck fixed. **Ken made a motion to get the 1994 MAC truck transmission fixed up to \$12,600 at Austinburg Truck Center if labor is included. If not, take truck to Phil's Garage. Funds to come out of permissive mobile vehicle license 2231-330-599 Other Expense. Troy 2<sup>nd</sup>. All in Favor. Resolution #15**

#### **II. ADJOURNMENT**

Troy make a motion to adjourn the meeting at 7:46 p.m. Alan 2<sup>nd</sup>, All in Favor.  
Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

**X**

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Minutes approved by: Ken Kister