

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

6/21/2022

**Chairman Alan Kohta** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 6/21/22 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, ROBIN PARSONS, CLAUDE KOBERNIK & TRACY KOHTA.

Troy made a motion to approve 6/06/2022 meeting minutes. Ken 2<sup>nd</sup>. All in Favor.

Warrants #6013-6028 paid in the amount of \$25,507.88.

May Monthly EFT payroll \$1,528.26, \$4,185.62, \$1,503.61

May Monthly receipts \$20,351.15

### May Monthly Online Payments

IRS \$961.55 OH Treasurer \$203.65 OPERS \$2,266.43 Windstream \$199.42

Illuminating Co. \$1816.92 Waste Mgmt. \$121.51 Aqua \$10.54 Zito \$166.78

## **I. OPEN BUSINESS**

- 1. ARP Funding**
- 2. Joint Venture w/Monroe**

## **II. DISCUSSION:**

- a) Robin Parsons (Residents) – Nothing.
- b) Mark Degan (Road Dept./Zoning) – Mark has mowed all the roadsides and around the fire hall. Hines & Maple Rds. need graded and very dusty. Claude will ask Bud Fisher to spread water when Mark is maintaining. Last week, he completed two footers at the cemetery. Issued a permit on Plymouth Ridge for a garage. Discussed needing blades, bolts and plow blades - received quote for \$1,292.60 from Orion. **Ken made a motion to buy from Orion Equipment for \$1,292.60 – 12’ plow blade, 9’ plow blade and misc. bolts, blades & materials for the drag. out of 2021-330-420 operating supplies. Troy 2<sup>nd</sup>. All in Favor. Resolution #42** Bags of garbage are being dumped on Wright St. Discussed prosecuting or issuing tickets instead of warning. Mark blew out the pipe in front of the fire dept. Dye still needs ran through the pipe. Mark will start working on the crossover pipe on Hines Rd. Mark had a burial last week and another burial on the 29<sup>th</sup>. Mark said its perfect time for ditching.
- c) Claude Kobernik (Fire Dept.) – Monroe approved the \$1.00 raise for paid employees and will go into effect next month. Claude spoke to Chip after the informational meeting in Kingsville. Chip feels like we are a year ahead and need to move forward with the district. Trucks are back from Countryside. Unit #363 – too small of wire installed and melted – Northeast Communication installed originally. Tanker – charger blew & packing on pump replaced. May was a pretty good month for coverage - 51 EMS, 3 fire, 1 missed & 1 mutual aid call. Monroe’s squad was down and everything was dispatched from Sheffield. Spoke to Kingsville’s chief – for the hours of 3 pm – 10 pm after 2<sup>nd</sup> tone out Kingsville will be dispatched and vice versa. For the hours 10 pm – 6 am, we will be dispatched for Kingsville after 2<sup>nd</sup> tone out. Finishing up the final paperwork for the FEMA grant for valves.
- d) Troy Vanek (Trustee) – Troy received a couple of dust complaints.

- e) Ken Kister – (Trustee) – Discussed NOPEC grant and what to spend funds on. Tracy will submit grant agreement and resolution. Funds will be escrowed. Ken mentioned he may be downsizing & moving and may need a replacement.
- f) Alan Kohta (Trustee) – Alan received a call from resident concerning where new crossover pipe will be installed. Health Dept. special meeting is Thursday – Ken will attend. At the cemetery, there is a dead pine tree that needs removed. Mark will get a quote and another one for tree removal in the ditch on Fink Rd.
- g) Tracy Kohta (Fiscal Officer) – Tracy received background check from new fire dept. member. Fed Ex lost specimen – member will have to go back in. Tracy passed checks and purchase orders to sign. **Alan made a motion to authorize all actions necessary to accept the Northeast Public Energy Council NOPEC 2022 Energized Community Grant and to have the funds placed in escrow. Ken 2<sup>nd</sup>. All in Favor. Resolution #43**

### III. ADJOURNMENT

Ken make a motion to adjourn the meeting at 8:01 p.m. Troy 2<sup>nd</sup>, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Alan Kohta