

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

2/7/2022

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **2/7/22** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK** and **TRACY KOHTA**. Absent: **KEN KISTER**

Troy made a motion to approve the 1/18/2022 meeting minutes. Alan 2nd. Both in Favor.

Warrants #5920-5933 paid in the amount of \$12,191.59.

I. OPEN BUSINESS

- 1. ARP Funding**
- 2. Maintainer pricing**

II. DISCUSSION:

- a) Nick & Robin Parsons (Residents) – Concerned with the drainage and flooding on Hines Rd. and Sheffield-Monroe Rd. at the corner. Alan will discuss with Mark and talk to the county. Mrs. Parsons also asked what the township has planned for using the ARP funds. Alan explained that we are still waiting for direction from the State on uses.
- b) Claude Kobernik (Fire Chief) – Claude passed out monthly report for joint fire venture with Monroe. Monroe and Sheffield's billing together were \$6,448.88 and labor costs of \$11,598 for January. Each department is responsible for \$2,574.56. For January, there were 29 EMS calls, 9 fire calls, 0 missed calls and 5 mutual aid calls which 3 were fire related. The fire dept. received the MARCS Pager Grant (50/50 split) which is going to be for both Sheffield & Monroe. Each township will then be responsible for 25%. Discussed the MARCS radio fees and Claude will check into it. Next Wednesday, Claude is meeting in Youngstown with the lawyer to discuss the handbook. Still waiting on Conneaut's dispatching prices and to review the county's new rules. A decision needs to be made to have a single tone once prices are received.
- c) Troy Vanek (Trustee) – Troy received a call from a Benetka Rd. resident about widening the roads from the snow plowing.
- d) Alan Kohta (Trustee) – Alan has a letter drafted to send to the health dept. concerning the house on Sheffield Rd. He is waiting to send the letter until the snow melts so the health dept. can see what the problem looks like.
- e) Tracy Kohta (Fiscal Officer) – Tracy has completed closing out the year end for 2021. She passed a copy and discussed the Certificate of Total Amount from All Sources to send to county. Also talked about options for the NOPEC Community Grant and decided to submit paperwork for a Community Open House in the summer or fall. Tracy passed checks and purchase orders to sign.

Alan made a motion to submit to the county the Certificate of Total Amount from All Sources Available for Expenditure and Balances. Troy 2nd. Both in favor.

Resolution #17

Alan made a motion to open a new super blanket purchase order for repair and maintenance for road equipment out of 2031-330-323 for \$5,000. Troy 2nd. Both in favor. Resolution #18

III. ADJOURNMENT

Troy make a motion to adjourn the meeting at 7:58 p.m. Alan 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta