

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

2/22/2022

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 2/22/22 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK** and **TRACY KOHTA**.

Troy made a motion to approve the 2/7/2022 meeting minutes. Alan 2nd. Both in Favor. Ken abstained.

Warrants #5934-5944 paid in the amount of \$37,724.25.

I. OPEN BUSINESS

- 1. ARP Funding**
- 2. Maintainer pricing**

II. DISCUSSION:

- a) Claude Kobernik (Fire Chief) – Claude received the quote of \$21,864 for the MARCS radios grant. The grant is for \$10,000 and the balance of \$11,864 will be split between Sheffield and Monroe \$5,932 each. Claude apologized for quoting the incorrect amount previously and discussed if there are a few extra pagers to sell them to Kingsville to bring the cost down. Claude is still working on the dispatching quote from Conneaut and the county to have one tone out. He will have pricing for next meeting. The duty crew is doing well and this week the call volume is down. Benetka Road has been closed for high water and a car was stuck. The car was finally towed out today. Claude is meeting to work on the handbook again next week. Trustees have received a copy and it does need a lot of changes. Bruce Turner asked about the cemetery plot awarded to fire fighters. A fire fighter has to be on the department for 20 years. Mr. Turner has been on the department for 15 years so he does not qualify. Monroe is not going to have an open house. Sheffield will at a later date. **Ken made a motion to pay \$5,932 out of 2191-other expense to Northeast Communication for our portion of the MARCS Radio/Pagers Grant. Troy 2nd. All in favor. Resolution #19**
- b) Troy Vanek (Trustee) – Troy called about the tractor and mower. The company is still waiting on a couple mower parts to install before it can be delivered. Troy asked about Mark's health insurance stipend. Tracy will pay the stipend for February. Troy found the boiler door open. A new door is needed and Claude will check into it. The township has not received an invoice for the door installed by Kevin Presley. Troy drove the roads – they are bad. Troy will be out of town for the next meeting.
- c) Ken Kister (Trustee) – Ken talked to Tim Martin about getting asphalt grindings.
- d) Alan Kohta (Trustee) – Alan mentioned the township needs 2 trustees to sign mileage by Friday 2/25. Ken & Troy are able to sign this week. Alan drove roads. Alan went to the zoning meeting last week. Hoping to keep 5 on board with an alternate. He is hoping Robin Parsons or Natalie will be an alternate.
- e) Tracy Kohta (Fiscal Officer) – Tracy received an email from the Alzheimer's Support about posting a link on our website. At this time, there is no need to. Tracy passed the OTARMA and Love Insurance reports. Discussed having the 3 buildings – fire hall, maintenance garage and cold storage to be reappraised. Tracy passed checks and purchase orders to sign.

III. ADJOURNMENT

Troy make a motion to adjourn the meeting at 7:52 p.m. Ken 2nd, Both in Favor.
Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta