

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**1/18/2022**

**Chairman Alan Kohta** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **1/18/22** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK, JASON COY** and **TRACY KOHTA**.

Alan made a motion to approve the 1/3/2022 meeting minutes with the correction of drains under Claude and Minutes approved by: Alan not Troy at the end. Ken 2<sup>nd</sup>. All in Favor.

Warrants #5910-5919 paid in the amount of \$16,724.81.

### **I. OPEN BUSINESS**

- 1. ARP Funding**
- 2. Maintainer pricing**

### **II. DISCUSSION:**

- a) Jason Coy (Monroe Twp. Fire Chief) – Monroe would like to have EMS/fire coverage 16-17 hours/7 days a week. Monroe Trustees have already approved and would like to go to 24 hours a day at a later date.
- b) Claude Kobernik (Fire Chief) – Claude discussed the amounts Sheffield and Monroe are receiving for ambulance calls from Medicount. He spoke to FEMA about the grant for the cascade system. He is waiting for the invoice of the system with the date of delivery to only be 30 days out. **Ken made a motion to go to coverage 7 days a week/16-17 hours per day. Troy 2<sup>nd</sup>. All in favor. Resolution #11** Seven days a week will start immediately. When the weather is bad, we will have 24 hours per day coverage. Fire dept. is having a couple small personal issues. Jason & Claude will be having a meeting with Chip Comstock Friday to work on the handbook. Waiting for the quote from Conneaut & the county for dispatching. The fire dept. is not having the reverse raffle this year but hoping to have a sportsman show in April. Jamie Nellis and Claude went above & beyond helping Mark with the snow during the storm.
- c) Troy Vanek (Trustee) – Joel Baldwin called & asked if he could tap the trees in the cemetery. Joel previously tapped the trees and donated syrup to the fire dept. for the pancake breakfast. After discussion the trustees agreed Joel could tap the trees. Troy also thanked Ken and John Helfer for also helping with plowing yesterday.
- d) Ken Kister (Trustee) – Ken received the okay from Rob Kister to stay on the zoning board of appeal. **Ken made a motion to appointed Robert Kister to the Zoning Board of Appeal term ending 2026. Alan 2<sup>nd</sup>. All in favor. Resolution #12.** Ken plowed last night and salted last week. Ken has the dye for the drain that is plugged. Claude said they could not find out where the drain was coming out. Ken sent an email from the Village of Jefferson about a tractor the village bought and is trying to sell. NOPEC Grant is for \$2,189. Ken will apply for it by June. Ken received one complaint about snow on Maple.
- e) Mark Degan (Road Dept. & Zoning) - Mark discussed the biggest obstacles with the snow storm. Better communication with the county highway on road closings would have helped. Many townships lost trucks and also had issues with removing the snow. Mark stated the beaver dams are back.
- f) Alan Kohta (Trustee) – Alan received the agreement back from Kingsville to plow and salt Dibble Road through the spring of 2025 that needs signed. Alan went to the zoning meeting. Darrell Maines was the only member there. Darrell heard Jim Moyer would be willing to join the zoning board. **Alan made a motion to appoint Jim Moyer to the zoning board for a 5-year term replacing Stan Williams which replaced Natalie Schauberger through 2025. Troy 2<sup>nd</sup>. All in favor. Resolution #13**  
**Alan made a motion to purchase \$100 gas card for Jamie Nellis for helping out with the 1/17/2022 snow storm. Troy 2<sup>nd</sup>. All in favor. Resolution #14.**

**Ken made a motion to purchase \$100 gas card for Claude for helping out with the 1/17/2022 snow storm out of the road fund. Troy 2<sup>nd</sup>. All in favor. Resolution #15**  
**Alan made a motion to pay John Griggs for digging a grave on 1/3/2022. Troy 2<sup>nd</sup>. All in favor. Resolution #16**

- g) Tracy Kohta (Fiscal Officer) – Tracy mentioned the NOPEC community grant needs submitted by 2/15/22. We will need to decide what community event to submit. Tracy passed checks and purchase orders to sign.

### III. ADJOURNMENT

Ken make a motion to adjourn the meeting at 8:16 p.m. Troy 2<sup>nd</sup>, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Alan Kohta