

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**9/7/2021**

**Chairman Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 9/7/21 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK** and **TRACY KOHTA**. **CLAUDE KOBERNIK** called in.

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 8/16/2021 meeting minutes. Ken 2<sup>nd</sup>. All in Favor.

Warrants #5810-5821 paid in the amount of \$7,708.82.

August Monthly EFT payroll \$4,191.32, \$1,795.53, \$1,500.13  
August Monthly receipts \$133,813.01

### August Monthly Online Payments

IRS \$817.66 OH Treasurer \$196.15 OPERS \$2,103.28 Windstream \$201.88  
Illuminating Co. \$647.06 Waste Mgmt. \$118.97 Aqua \$14.06 Zito \$85.22

## **I. OPEN BUSINESS**

- 1. Joint venture with Monroe Twp.**
- 2. Maintainer pricing**

## **II. DISCUSSION:**

- a) Claude Kobernik (Fire Dept) – Claude is working with the lawyer and prosecutor to finish the agreement with Monroe. When completed, may have to have a special meeting to wrap everything up. Claude is having the packs from Saybrook Twp. serviced in October and getting prices on the bottles. Received a grant from Anheuser-Busch for 11,000 cans of water for the county. Each department will receive 15 cases. Relying on Monroe heavily to cover township calls - guys aren't showing up to cover.
- b) Alan Kohta (Trustee) – Roads & cemetery are looking good. A couple residents commented on how good the cemetery is looking. Alan saw Mark got pipe in on Maple Road. Alan wants to keep an eye on area – worried about the water pooling and washing out road. Discussed pipe we bought from Pipeline and bill from grant writer. **Alan made a motion to amend resolution #78 to cover additional cost of \$78.20 for pipe. Ken 2<sup>nd</sup>. All in Favor. Alan made a motion to pay In Command Coaching and Consulting \$1,000 for the FEMA grant writer out of 2901 other expense. Ken 2<sup>nd</sup>. All in Favor. Resolution #81.**
- c) Ken Kister (Trustee) – Bruce Turner called Ken about planting a tree at his dad's gravesite. Ken told him that trees are not allowed. Also he brought up the point that firefighters receive a gravesite for 20 years of service but what about the spouse? Alan will look up previous resolution.
- d) Troy Vanek (Trustee) – Troy brought Mark bee spray. Mark was stung by a bees nest at the cemetery. Troy met with Mark a couple times.
- e) Tracy Kohta (Fiscal Officer) – Discussed Official Certificate from the County Budget Commission. **Alan made a motion accept the amounts and rates determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Ken 2<sup>nd</sup>. All in favor. Resolution #82.** Roll call Alan – yes, Ken – yes Troy – yes.

Tracy is completing OTARMA cyber application and discussed the invoice OTARMA sent for additional items that were purchased through the year. **Ken made a motion to pay OTARMA an additional \$1,203 out of 2901 Other Expense. Alan 2<sup>nd</sup>. All in Favor. Resolution #83.** The Township sold 2 grave sites to Howard Stanton, 2 sites to Gregory Felde and 3 sites to Gene Yoak and passed Cemetery Deeds to sign. Tracy passed checks and purchase orders to sign.

### III. ADJOURNMENT

Alan make a motion to adjourn the meeting, Troy 2<sup>nd</sup>, All in Favor, 7:47 p.m.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Troy Vanek