

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

7/06/2021

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **7/06/21** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK** and **TRACY KOHTA**.

Troy stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve the 6/21/21 meeting minutes. Alan 2nd, All in Favor.

Warrants #5768 - 5777 paid in the amount of \$51,371.45. Voided #5770 - 5773.

June Monthly EFT payroll \$4,191.32, \$1,524.74, \$4,466.04, \$1,706.12

June Monthly receipts \$20,639.22

June Monthly Online Payments

IRS \$867.92 OH Treasurer \$208.35 OPERS \$2,184.29 Windstream \$200.96

Illuminating Co. \$630.28 Waste Mgmt. \$110.04 Aqua \$14.94 Zito \$85.52

I. OPEN BUSINESS

- 1. Joint venture with Monroe Twp.**
- 2. Maintainer pricing**

II. DISCUSSION:

- Mark Degan (Road & Zoning) – Mark had one burial and purchased topsoil for the cemetery. Put down 3 loads of 411 stone on East Maple. He is continuing the roadside mowing and maintaining. On Dewey Road, the rain is washing out the sides. Mark is going to put 411 in the potholes and back drag it. Fire Dept.'s UTV went to Bortnik Tractor to put in the turbo and new tracks on (Association paid for tracks). Mark looked at concrete pad that doesn't have a monument and will get with Dale Hayes. Dale gave Mark more flags for Veterans at the cemetery. Green Hill Road Bridge will be closed until the end of year for bridge repair.
- Alan Kohta (Trustee) – Alan complimented Mark on how good East Maple and other roads look. Alan spoke with D & D Emulsions for dust control. It is a petroleum resin that is non-corrosive and environmentally safe. Most townships apply it in the late spring or early summer. It doesn't wash off when it rains. It takes 7 parts of water to 1 part of emulsions. One gallon of the emulsions covers one square yard. When you purchase 1000 gallons, it is \$3.64 per gallon. 250-gallon tote for \$4.84/gallon. 55-gallon drum is \$344. It will take over-1550 gallons to just do Maple Road. Alan will ask Rome Twp. how they apply it.
- Ken Kister (Trustee) – Ken received a couple calls from realtors asking for the zoning inspector's number. NOPEC grants are completed. Ken spoke to company that is doing the spray foam insulation and amount will remain the same. Ken stopped over to residents regarding property lines.
- Troy Vanek (Trustee) – Drove a couple roads and a little dusty.
- Tracy Kohta (Fiscal Officer) – Ashtabula County will be having a Household Hazardous Waste Collection on Saturday, August 28th from 9:00 am to 1:00 pm at A-tech. Discussed invoice received from Lakeshore Auto Parts concerning purchases on Sheffield's account by the Ashtabula County Fire Chief's Association. Asked Claude

not to put purchases on Sheffield's accounts.

Alan made a motion to pay Northeast Communications \$47,419.81 out of 2901-760-740 for the MARC's radio. Ken 2nd. All in Favor. Resolution #62

Alan made a motion to pay ID Networks \$1,194.00 for the CAD license renewal.

Troy 2nd. All in Favor. Resolution #63 Tracy passed checks/purchase orders to sign.

f) Claude (Fire Chief) – The State Highway Patrol was called to an accident of the tanker and fire truck tonight. A mirror will need to be replaced. MARC's systems installed in all the trucks. Discussed mutual fire agreement between Sheffield and Monroe Township. Claude will have Chip change a few items with agreement concerning the pay per call stipend responses, adding "with trustees' approval" to certain items, who pays for training & turn out gear.

Ken made a motion that after a few changes are made and Alan reviews the joint venture between Sheffield and Monroe Townships be sent to the prosecutor for review. Troy 2nd. All in Favor. Resolution #64

III. ADJOURNMENT

Ken make a motion to adjourn the meeting, Alan 2nd, All in Favor, 8:32 p.m.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek