

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

6/21/2021

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **6/21/21** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, TRACY KOHTA** and **DANITA VON CISE**. **CLAUDE KOBERNIK** called in.

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 6/7/21 meeting minutes with correction of the spelling of Carl Caylor and Al to Alan, moving the line of Ken talked to Tim Martin to under Ken, and the word except to accept. Ken 2nd, All in Favor.

Warrants #5757 - 5767 paid in the amount of \$3,407.80. Voided #5764 & 5765.

I. OPEN BUSINESS

- 1. Meeting with Monroe Twp.**
- 2. Maintainer pricing**

II. DISCUSSION:

- a) Danita Von Cise (Resident) – Asked what is happening with the Dewey Road Project. Ken explained that the grant was denied for the 2nd phase of Dewey Road and the trustees are reapplying. Danita is concerned with a few of the ditches are starting to cave in and that one of the drain pipes are too high and the water is not flowing to the other side. Trustees will look at the road.
- b) Mark Degan (Road & Zoning) – Mark is continuing to do the roadside mowing. The engineer's office called to discuss the airport frontage on East Maple Rd. for possible new building to be built. Mrs. Hawke called about purchasing 2 more graves.
- c) Alan Kohta (Trustee) – Alan called Mark about tree down & clean-up on Pine Ridge. North end of Hines, Pebbles, Fink and E. Maple starting to get a few bad potholes. Mark will grade Dewey Road. Spoke with trustee from Rome Twp. about dust control. They are using a dust bond, dust suppressant from D & D Emulsions. Alan will contact them for more information. Alan also mentioned about the billable calls for EMS have been down. Alan will ask Claude for a monthly report on monthly calls and billable calls.
- d) Ken Kister (Trustee) – Ken found out from NOPEC that we are not able to use the Community Grant for Memorial Day, or possibly the grant could go toward the fire dept. raffle. Ken asked Claude about having a MARC's radio in his personal vehicle. – Claude said all the area fire chiefs have a radio in their vehicles and all our equipment does have the MARC's radios installed. Ken spoke to lady on Plymouth Ridge about dumpster and bringing it over soon. A resident called about concerns of a property line and missing property pins. Ken went out looking for property line pins they were back.
- e) Claude (Fire Dept.) – Claude had a meeting with Monroe and the lawyer. Chip wants them to read through agreement and have a meeting to discuss. Ken would like the agreement also sent to the trustees. They will work on the rules and regulations. One item Chip brought up is that the fire dept. cannot have a background check been before the individual is a member/hiredv. They can say that an individual is hired pending passing the background check. Also, you don't have to have a physical every year pending the Medical director signs off on the paperwork. If the medical director will not sign off then a physical is needed.

f) Troy Vanek (trustee) – Nothing.

g) Tracy Kohta (Fiscal Officer) – Tracy passed a cemetery plot deed, checks and purchase orders to sign.

Alan made a motion to give the Ashtabula County Covered Bridge Festival \$80 to provide a port-a-potty for the Benetka Road Bridge during the festival and possibly using the NOPEC grant. Troy 2nd. All in Favor. Resolution #61

III. ADJOURNMENT

Ken make a motion to adjourn the meeting, Alan 2nd, All in Favor, 7:50 p.m.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek