

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

3/15/2021

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **3/15/21** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, TRACY KOHTA, MARK DEGAN, CLAUDE KOBERNIK** and **MIKE KELLY**.

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 3/01/2021 meeting minutes. 2nd Ken, All in Favor.

Warrants #5697-5706 paid in the amount of 11,750.43.

I. OPEN BUSINESS

- 1. New tractor loan**
- 2. Levy Renewals**
- 3. Clean-Up Day**
- 4. Stone Bids**

II. DISCUSSION:

a) Mike Kelly (Zoning Board) – Thanked the trustee for approving Stan Williams to the zoning board. The board is fully staffed, had an organization meeting and ready to get to work. Jake Brand from the county is planning to attend a zoning meeting to give guidance to the board in the late summer/fall. Jake is applying for a grant to simplify the zoning text and the board can adjust it to our needs. Also discussed with Jake, the zoning inspector's job and how it can be dangerous & has changed.

b) Claude Kobernik (Fire Dept.) – Unit 369 went to Myers for an electrical issue, oil change and complete service. Myers misunderstand and completed work without giving an estimate. The total charge was \$1,455.99. Claude and Alan met with Monroe to discuss merging EMS to cover both townships. At this point, Monroe Twp. is covering their area 7:00 am – 3:00 pm and 10:00 pm – 6:00 am. 5 days per week. Claude is hoping to split the coverage to where the employees would be part time and work 2 weeks at Sheffield and then 2 weeks at Monroe. The next meeting the trustees will bring questions/concerns, look at numbers and speak with prosecutor. All trustees agreed to further talks and find out more information. Troy suggested that Alan represent the trustees in the talks with Claude and Monroe Twp. **Troy made a motion to pay Myers for electrical issues, oil change and complete service on unit #369 for \$1,455.99 Alan 2nd, All in Favor. Resolution #22**

c) Mark Degan (Road Dept. & Zoning) – Mark working on roads and working in 30 ton of limestone sand & 57 with loader. MAC truck has the clutch slipping and needs adjusted. **Ken made a motion to have the clutch adjusted on the 1994 MAC truck fixed by Kingsville Towing for up to \$1,000. Alan 2nd, All in Favor. Resolution #23** At the cemetery, Mark fixed a grave that had settled and put back a headstone on foundation. The sign at Gageville Cemetery is rotting out. Sold 2 graves to Howard Stanton. Zoning – permit issued for new house on Hines Road – had discrepancy from last meeting but resolved. Jeff Winchel next to Kister's properties purchased property across from the old Arcaro's building. They are upset the land went back to residential/agricultural. They can apply for another variance. Mark is working on violations. Tracy is going to look into Mark's OPERS questions.

d) Alan Kohta (Trustee) – Roads looking better, potholes not as deep and dried out. Tire wear on 1 ton is from the plow. Mark will get new quote for tires.

e) Ken (Trustee) – Nick Wayman (resident) mentioned the tapping of the maple trees at cemetery and said that previously the twp. stayed away from tapping because the cemetery is hollowed ground. Next year the trustees will rethink it. Clean-up day - received quote from Penn Ohio \$65 delivery, \$290/haul and \$65/ton for trash. Metal container \$65 delivery, \$200/haul and reimbursed based on what is collected. Scheduled for May 8th from 8:00 – 12:00. **Ken made a motion to use Penn Ohio for clean-up day. Alan 2nd, All in Favor. Resolution #24.** Discussed tractor/mower loan with Andover Bank. **Ken made a motion to take the loan out with Andover Bank for a John Deere tractor and Alamo Versa mower in the amount of \$117,444.71 (including a \$500 legal review fee) at 2.1% rate for 7 year loan with varying payments with the principal of \$8,388.91 and interest payments twice a year. Alan 2nd, All in Favor. Resolution #25**

Ken made a motion to purchase the John Deere 6110M Cab Tractor from Ag-Pro Companies in Kinsman, OH for the amount of \$85,443.91. Alan 2nd, All in Favor. Resolution #26

Ken made a motion to purchase the Alamo Versa Mower from Southeastern Equipment Company in Mentor, OH to go with the John Deere tractor for the amount of \$31,500.80. Alan 2nd, All in Favor. Resolution #27

Tracy will send employee evaluation forms out and at next meeting we will open stone bids. Ad has already been placed in newspaper.

f) Troy (Trustee) – Troy was also contacted by Nick Wayman about the tree tapping.

g) Tracy Kohta (Fiscal Officer) – Discussed additional appropriations that needed added and making temporary appropriations permanent.

Ken made a motion to change:

increase General Fund – other expenses by \$77,000 – Alan 2nd, All in Favor.

Resolution# 28

increase Road & Bridge – principal by \$8,390, interest by \$1,600, other expenses by \$27,000 – Troy 2nd, All in Favor. Resolution# 29

increase Cemetery – other expenses by \$2,700 – Alan 2nd, All in Favor.

Resolution #30

increase Special Levy – other expenses (Misc. Supplies) \$22,000 – Alan 2nd, All in Favor. Resolution #31

increase Permissive Motor Vehicle – other expenses \$15,000 – Alan 2nd, All in Favor. Resolution #32

increase Fire & Rescue – other expenses \$10,000 to Ken – Alan 2nd, All in Favor. Resolution #33

Ken made a motion to make temporary appropriations permanent for the county with above changing. Alan 2ns, All in Favor. Resolution #34

Ken made a motion that the funds we received from the Ohio Dept. of Commerce for the MARCs System of \$47,419.84 be added to Misc. Fire & Rescue fund 2901 - 760-740 Machinery & Equipment. Alan 2nd, All in Favor. Resolution #35

Ken made a motion to rescind the previous motion #34 with new information and now to make temporary appropriations permanent for the county with above changes. Alan 2nd, All in Favor. Resolution #36

Alan made a motion to apply for the Nov. 2nd election for the renewal of 1.0 mill fire levy for providing and maintaining fire equipment, buildings, or sources of water supply & materials, maintenance of fire alarms, payment of part-

time/volunteer fire fighters and EMS, employee contributions, purchase of ambulance equipment, provision of ambulance, paramedic or EMS service. Ken 2nd, Alan – Yes. Ken – Yes. Troy – Yes. All in Favor. Resolution #37.

Alan made a motion to apply for the Nov. 2nd election for the renewal of 1.5 mill fire levy for providing and maintaining fire equipment, buildings, or sources of water supply & materials, maintenance of fire alarms, payment of part-time/volunteer fire fighters and EMS, employee contributions, purchase of ambulance equipment, provision of ambulance, paramedic or EMS service. Ken 2nd, Alan – Yes. Ken – Yes. Troy – Yes. All in Favor. Resolution #38.

Passed checks and purchase orders.

Claude stated under the Ohio revised code 1503.18 and Ohio Division of forestry, there is a fire ban from March - May and October – November from 6:00 am to 6:00 pm every day in the unincorporated areas. The resident will be responsible for payment of heavy equipment to put out the fire. Also the Fire Association purchased a rehab trailer for Sheffield and the county. A lot of the county fire depts. are going to be donating supplies to stock the trailer.

ADJOURNMENT

Alan made motion to adjourn the meeting, Ken 2nd, All in Favor, 8:52 pm. Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek