

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

3/01/2021

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **3/01/21** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, TRACY KOHTA** and **MARK DEGAN**

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 2/16/2021 meeting minutes with the spelling correction of the word center. Troy 2nd, All in Favor.

Warrants #5691-5696 paid in the amount of \$5,441.12.

February Monthly EFT payroll \$1,913.20, \$4,191.32, \$1,548.29
February Monthly receipts \$18,599.67

February Monthly Online Payments

IRS \$932.89 OH Treasurer \$218.57 OPERS \$2,903.15 Windstream \$56.18
Illuminating Co. \$115.45 Waste Mgmt. \$103.54 Aqua \$9.91 Zito \$85.52
BWC \$768.00

I. OPEN BUSINESS

- 1. New tractor loan**
- 2. Levy Renewals**

II. DISCUSSION:

a) Stan Williams (resident) - Nothing

b) Mark Degan (Road Dept. & Zoning) – 1-ton truck went to Kingsville Towing today. Test ran & code showing bad sensor. There is a recall on the sensor for DEF system causing the alternator to fail. Mark will take the truck to Madison for the recall appointment. Zoning – One zoning permit for a new house on Hines Road. Mark had the health dept. over to Evergreen Rd. for complaint of sewage running to ditch. Health dept. found it was the sump pump running to ditch. One violation filed for camper in the front yard. Discussed putting stone down with all the mud and Mark will get a quote for ditch witch.

c) Alan Kohta (Trustee) – Tree down on Benetka by Pine Ridge that Mark will get. Cemetery – fix ruts when it dries up and headstone needs slid back on. Discussed the vacant seat on the zoning board and asked Stan Williams if he would consider helping out. **Alan made a motion to elect Stan Williams as an alternate to the zoning board. Ken 2nd, All in Favor. Resolution #19**

e) Ken (Trustee) – Clean-up day tentatively scheduled for May 8th from 8:00 – 12:00 depending on availability of dumpsters. May 15th as an alternate day. Discussed taking a loan at Andover Bank for a new tractor and mower in the amount of \$116,944.71 with 2 payments annually of \$8,388.91 plus a \$500 legal review fee for a total of \$117,444.71. **Ken made a motion to apply for a loan for a John Deere tractor and mower in the amount of \$117,444.71 from Andover Bank for a seven-year term at 2.1%. Resolution #20**

f) Troy (Trustee) – Troy received a call from Joel Baldwin asking if he could tap the maple trees in the cemetery. He would donate some syrup to the fire dept. for a pancake breakfast.

g) Tracy Kohta (Fiscal Officer) – Received \$500 OTARMA check for risk management to be for reimbursement of road safety signs. Discussed levies that are expiring. Cemetery .5 Mill Levy for 5 years – for maintaining and operating the public cemetery in Sheffield Township. **Alan made a motion to send in a resolution of necessity for the cemetery for .5 Mill for 5 years. Alan – Yes. Ken – Yes. Troy – Yes. All in Favor. Resolution #21.** Discussed 1.5 & 1.0 Mill Fire Levies. Trustees decided to table the fire levies discussion until next meeting when Claude Kobernik – fire chief is present. Passed checks and purchase orders.

ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2nd, All in Favor, 8:05 pm.
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek